

International Faculty-Led Student Trip Proposal

<p>Trip Name</p> <p>Use a name that is clear to all who read it i.e. "Media in the UK, Spring 2024."</p>	
<p style="text-align: center;">Destination?</p> <p style="text-align: center;">Dates of trip?</p> <p style="text-align: center;">Which semester will this fall under?</p>	
<p>What is the approximate number of students who will participate in this program? Is there a minimum, or maximum # of students needed for the trip?</p>	
<p>Who is the main contact for this trip?</p>	
<p>Please list all university representatives (faculty, staff, volunteer) who will be on the trip, along with <u>cell phone number and email.</u></p>	<p>Faculty/Staff #1 Name Cell phone Email</p> <p>Faculty/Staff #2 Name Cell phone Email</p>
<p>Is this trip in connection with an external program or institution?</p>	<p>If yes, which one(s)?</p>
<p>What will the primary mode of transportation be to get to/from your destination?</p>	

<p>What will your overnight accommodations consist of?</p>	
<p>What are the objectives/goals of the trip?</p>	
<p>What, if any, academic departmental budget is being used towards the trip? Please supply budget number and purpose of contribution.</p>	
<p>What course is this associated to? Include the course name/section number which and how many credits will students receive?</p>	
<p>What is the estimated cost per student cost for the trip? This does not need to be exact – the Budget will have the exact numbers and full breakdown.</p>	
<p>Other than a passport, are there any special entry requirements into the country? i.e. VISA or vaccinations?</p>	<p>If yes, please specify</p>

Please list any special considerations for the trip (any special skills or physical activity level required).	
Any additional information:	

Signature of Faculty Program Director:

Signature of Director of Student Accounts:

Signature of Dept. Head/ Dean:

Signature of Provost:

Signature of International Relations/ Brennan Center Rep.: