

## NUSTEP Fall 24 Field Trip Request Form

\*Must be submitted at least three weeks prior to requested visit date.

Please submit completed form to Ashley Gruhalla (agruhalla@niagara.edu)

\*A high school chaperone must accompany students during all of their activities (except when students break into small groups for college classes).

\*NUSTEP/Admissions will cover the cost of lunch for students and chaperones.

\*High school is responsible for covering the cost of transportation.

\*Field trips can be held on Monday through Friday from September 1 to December 1, 2023

Instructor Name(s)	
Instructor(s) Cell Phone Number(s)	
High School	
Course(s)	
Requested date(s) of field trip	
Arrival Time	
Departure Time	
Total number of students expected to attend	
Number of students attending who are enrolled in NUSTEP	
Number of students attending who are not enrolled in NUSTEP	

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Of the following activities, please circle or highlight a few that you would be interested in having your students experience. It is not guaranteed that the class will be able to cover everything circled/highlighted in one field trip, but we will try our best to fit in as much as possible. Keep in mind that typically 10 to 15 minutes is planned between each activity to move students from one building to another.

- 1.) Attend college class
- 2.) Lunch in Russell J. Salvatore Dining Commons
- 3.) College Q & A, talk with a few students about their experience and hear their advice for the future
- 4.) Campus tour
- 5.) Research in the library. Teachers must submit a specific research project that they are having students work on to the Niagara University librarian so she can prepare her presentation to show students how to navigate Niagara University's databases. This will only be approved if a specific project is submitted.
- 6.) A specific project or experiment done with a college professor just for NUSTEP students, this can include doing a science experiment, practice using the film studio equipment, etc.
- 7.) NUSTEP presentation where students are shown how to access Purplepass, log into MyNU, request a transcript, etc.
- 8.) Study Abroad presentation
- 9.) Guided tour of the Castellani Art Museum

Other, please specify:

**Please keep in mind that by submitting this form, you are only requesting a field trip, and that completing and submitting this form does not guarantee you a field trip on the date specified. After review, you will be contacted by the NUSTEP Office to confirm your date(s) or to make other arrangements.**

**For additional information, please contact [Ashley Gruhalla](mailto:Ashley.Gruhalla) in the NUSTEP Office at [agruhalla@niagara.edu](mailto:agruhalla@niagara.edu) or 716-286-8185.**