

ON-LINE REGISTRATION SCHEDULE FOR SUMMER/FALL 2023 USING SELF SERVICE

FOR CURRENTLY ENROLLED STUDENTS ONLY
YOU MUST COMPLETE THE FINANCIAL RESPONSIBILITY AGREEMENT PRIOR TO
REGISTRATION.

All undergraduate students **must be advised** in order to register via the web prior to the registration dates below. Make your appointment starting February 27th.

Students with an outstanding account balance should contact the Student Accounts Office before registering. It is recommended that you view your Profile on myNU and make any necessary edits prior to registration.

REGISTRATION STARTING TIMES AND DATES

Completed hours are shown on your myNU page

3/28 – 7:00 a.m.: Students who have *completed* 84 HOURS OR MORE

3/29 – 7:00 a.m.: Students who have *completed* 48 HOURS OR MORE

3/30 – 7:00 a.m.: Students who have *completed* 24 HOURS OR MORE

3/31 – 7:00 a.m.: Students who have *completed* FEWER THAN 24 HOURS

*If you are not registering via Self Service, you may visit the Student Records and Financial Services office in the Butler Bldg. to register in person. Because online registration opens in the morning, you will need to wait until 9:00 AM to register in person.

If you do not know your username/password, go to the Information Technology Help Desk now located in the Library. Bring your student ID. The help desk can also be contacted via phone at 716-286-8040 or email helpdesk@niagara.edu.

Please go to <http://www.niagara.edu/it> for all the IT student services information.

Adjustment days for drop/add: Students can adjust their schedules on-line until the end of the first week of classes. Beginning the second week of classes, changes **must** be made through the Records office.

Schedule changes: If you need to change your schedule after registering, you should contact your advisor to discuss changes. If you make changes to your schedule without consultation, keep in mind that **you acknowledge and agree that you are the person primarily responsible for the planning that ensures the completion of all graduation requirements, including those specific to your major(s) and minor(s), and that you are solely responsible for any and all course selections that you have made.**