Job Title: Events Team

Reports to: OFS Special Events Coordinator, Director of OFS Special Events, Director of Marketing

Start date: June 24, 2016

Number of Positions: 6

Employee duration: Part Time/Seasonal

Hours Required: 0-30 Weekly

Hourly Rate: $10.00+

Overview of Position: Global Spectrum is currently seeking an enthusiastic individual who is seeking a part time position who will be responsible for event tasks outside on Old Falls Street.

Responsibilities include, but are not limited to, the following:

- Deliver responsible and friendly customer service to guests
- Provide friendly and informed response to inquiries
- Act as an ambassador of Old Falls Street and the City of Niagara Falls
- Perform assigned event tasks included but not limited to serving food and beer, working point of sale stations, admissions, and overseeing games open to public.
- Performs the job safely and in compliance with Old Falls Street policies, procedures, work and safety rules and the employee manual
- Maintain proper cash handling procedures at all times
- Perform other administrative or service functions as required for Old Falls Street events

Qualifications and Requirements:

- Must be 18 years of age or older
- Ability to operate basic point of sale program and cash register
- Excellent communication skills and customer relations
- Ability to stay abreast of local events and attractions
- Ability to give directions to guests arriving by foot and vehicle
- Awareness and knowledge of surrounding Niagara Falls area
- Must be able to be flexible on hours and work evenings, weekends, and holidays if required
- The ability to perform physical tasks such as; lifting and carrying up to 50 pounds