HOW TO APPLY FOR A JOB AT NIAGARA UNIVERSITY

1. You will need to have your own email address to create a login to Niagara University’s jobsite.

2. If you do not have your own email address – you can create a free email account with yahoo, gmail and aol.

3. Click on the following link to go to the online application site: please click here. If you see a specific job on our job opening page, you can click on the job title then click “log-in to apply” at the bottom of the page.

4. If this is your first time applying using this electronic process, please create a login. (Your user id is your email address and your password must be a minimum of 6 letters, numbers or a combo.).

5. Click on Apply for a job, then search for all available positions by clicking GO.

6. Click on the job that you are interested in to view the posting and review the qualification standards near the end of the job description.

7. Cover letters and/or resumes can be uploaded when you reach the end of the application form.

9. When you have completed your application, click submit application. You will receive a confirmation email to the email address you provided from Niagara University.

10. If you need any assistance during this process, please contact our office at (716)286-8690 or by email at hro@niagara.edu

THANK YOU FOR YOUR INTEREST IN APPLYING TO NIAGARA UNIVERSITY