You can also enroll in one of our 30+ undergraduate and graduate degrees, minors and certificates. If you are interested in learning more about day, evening and weekend credit courses, please visit: www.niagara.edu/admissions.

Register Today! Classes Close Out Fast!

Classroom locations will be on your email confirmation.

Think MORE!
Use these icons to find NEW and ONLINE courses!

This logo indicates class is held at Lewiston-Porter Schools.

Arts & Crafts ........................................... 3
Business & Computers ............................... 5
Public Safety & Emergency Management Services ................................. 10
Learning and Leisure ................................. 11
Professional Development / Certificates ................................. 16
Cooking .................................................. 19
Online Courses ......................................... 20

Apply today at www.niagara.edu/ncla

The Niagara County Law Enforcement Academy (NCLEA) at Niagara University is a partnership between the Niagara County Sheriff’s Department (Office), Niagara Falls Police Department and Niagara University’s Criminal Justice and Continuing Education departments. Administered through Continuing Education, the academy trains currently hired sworn officers and has been approved by the Division of Criminal Justice Services (DCJS) to train pre-employment recruits.

Become a Police Officer
Now Accepting Applications!

Niagara County Law Enforcement Academy (NCLEA) at NU

58th Full-time Academy
January 13 – May 7
Mon. - Fri. 9am – 6pm

59th Full-time Academy
July 21 – Dec. 19
Mon. - Fri. 7:30am – 4:30pm

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Glass Etching
Would you like to make a quick wedding, anniversary, or birthday gift that has everyone talking? Learn some ideas and educate yourself about tools to personalize a simple piece of glassware into a treasured family heirloom.
Instructor: Lucia Malo, craft specialist
Thu, Mar 13
6-8:30pm
$19
NU campus

Riding the Waves Bracelet and Earrings
Make this beautiful set using the right angle weaving technique and then adorn it with various sizes of seed beads. Enjoy your design as it curves around your wrist in waves. Please bring reading glasses as needed and a pair of sharp scissors.
Instructor: Iesa Erck, craft enthusiast
Thu, Mar 13-20
(2 sessions)
6:30-8:30pm
$24
NU campus

Daisy Chain Variation
Whether you are new to jewelry making or interested in advancing your techniques, this class is for you. Using seed beads and Swarovski crystals you will create a well-designed bracelet. Wear it with jeans, or a dress, this bracelet will add a finishing touch to any outfit. Bring reading glasses if needed.
Instructor: Marie Erck, artisan
Thu, Apr 3-10
(2 sessions)
6:30-8:30pm
$24
NU campus

Elegant Earrings
Find the perfect pair of earrings for any outfit. Create three beautiful pairs of earrings using head pins, jump rings and a variety of beads and crystals. Each one will teach you a different technique that can be easily used in future creations. Students must bring a flat needle nosed pliers, which have smooth jaws (no ridges) and reading glasses if needed.
Instructor: Marie Erck, artisan
Thu, Feb 6
6:30-8:30pm
$19
NU campus

Start Your Own Arts and Crafts Business
If you have an art or a craft and you dream about starting your own home-based or small business, this is the course for you! You’ll learn how to start your own arts and crafts business from a professional artist. You’ll discover how to find your niche within your chosen craft and how to create your own unique business identity. You’ll also see what makes marketing in the arts and crafts business different from marketing in most other enterprises, and you’ll find a sales approach that meshes with your personality and preserves your creative integrity.
Open 24/7 and course is 6 weeks
Session start dates: Jan. 15; Feb. 19; Mar. 19; Apr. 16; May 21
Fee $125
Online at www.ed2go.com/niagara

Selling Your Art & Crafts at Local Shows
Have friends and family told you that you should sell your art or homemade crafts? Are you a little nervous to try? Attend this workshop and learn the basics about selling your art or crafts at shows. You will learn how to fill out applications, basic tax issues, equipment needed, pricing and more. If you have a desire and the creativity that could make you some extra money or possibly start a new profession then this class is for you.
Instructor: Shawn Kosmala, artist & photographer
Thu, Feb 6
7-9:30pm
$14
NU campus

Stained Glass for Beginners
Make beautiful stained glass while learning the lead came and copper foil methods. You will develop basic glass-cutting skills, how to solder foil seams, cement stained glass panels, utilize correct safety procedures and tools required. It’s time to stop admiring and start creating!
Instructor: Robert Muelbauer, craft specialist
Sat, Jan 25-Feb 22
(5 sessions)
9-11:30am
$195 (includes supplies and safety goggles)
NU campus

Intermediate Stained Glass
Now that you have mastered your skills you need to take it to the next level. Enhance your glass cutting skills, cementing, and soldering techniques while creating your own masterpiece! Learn methods of constructing glass boxes and lamps.
Instructor: Robert Muelbauer, craft specialist
Sat, Mar 1-Mar 29
(5 sessions)
9-11:30am
$195 (includes supplies and safety goggles)
NU campus

call to register 716.286.8181
Quilting for Beginners
Quilting is back and you will create a beautiful table runner to cherish forever. You will learn the basics of quilting; fabric quality; rotary cutting; patchwork piecing; binding techniques and so much more. Students should bring flat head pins; scissors; cutting mat; ruler; rotary cutters and 3 coordinated fabrics of ½ yard each. A sewing machine that is easy to carry is optional.

Instructor: Marilyn Harbison, experienced quilter
Sat, Feb 8-Mar 1
(4 sessions)
9-11am
$39
NU campus

Next Level Quilting
If you have mastered the basics of quilting it is time to take it a step further. Create your own masterpiece by learning paper piecing techniques and the applique process. Complete a class project or bring your own project to work on and learn additional techniques. Students should bring flat head pins; scissors; cutting mat; ruler; rotary cutters and 4 coordinated fabrics of ¼ yard each. A sewing machine that is easy to carry is optional.

Instructor: Marilyn Harbison, experienced quilter
Sat, Mar 8-Mar 29
(4 sessions)
9-11am
$39
NU campus

Beginning & Intermediate Crochet
Crocheting is a wonderful thing and back in style. A great introductory class that allows you to learn and create a legacy with your family. For those who have mastered the basics learn more complicated stitches and how to read patterns. All you need for the first class is a K hook and light colored 4ply yarn which is usually less than $6 at any craft store. Sign up today and bring your friends! Ages 16 or older. Anyone younger must sign up with an adult.

Instructor: Diana Reneau, crochet expert
Wed, Mar 5-Apr 9
(6 sessions)
6-8pm
$24
NU campus

Origami for Beginners
Have you ever wanted to learn the ancient art of origami paper folding? Learn the basic origami folds and bases to create everything from animals to geometric solids. This great hobby has no bounds! In this class we will make basic origami folds, a bird and frog, as well as making a “flapping bird” and cube.

Instructor: Bill Price, origami enthusiast
Wed, Mar 12
6-8pm
$19
NU campus

Intermediate Origami
If you are looking for more advanced paper folding techniques then this course is for you. All you need is an instinctive mind to jump from beginning to intermediate paper folding. Enhance your skills by assembling different numbers of prepared units to create a giraffe, polyhedrons and a jumping frog from a playing card.

Instructor: Bill Price, origami enthusiast
Wed, Mar 19
6-8pm
$19
NU campus

Beginning and Advanced Oil Painting Workshop
Create beautiful works of art in the popular art of oil painting. Class is designed so you can easily learn the fundamentals and techniques of oil painting, as well as how to use its materials. This step-by-step course provides individual critiques of the students’ oil work. Supplies are available for purchase in the studio. Special skills needed: a willingness to learn and be creative.

Instructor: Ruth L. Thomas, oil and drawing artist
Tue, Mar 11-Apr 29
(8 sessions)
10am-12:30pm
$89
Niagara Arts & Cultural Center, room 116
1201 Pine Avenue, Niagara Falls

Watercolor Painting
Bring your artistic talents to new levels. Whether you are a beginner or at the intermediate level, you will learn the fundamentals and new techniques of watercolor painting. No supplies are needed the first night and additional supplies will be discussed.

Instructor: Shawn Kosmala, artist & photographer
Tue, Jan 28-Mar 4
(6 sessions)
7-9pm
$69
NU campus

learn more at www.niagara.edu/ce
Illusion Necklace and Bracelet
Learn new jewelry making techniques with this fun and easy creation. You will be amazed how beautiful these pieces float on your neck and wrist using no glue or crimps to hold the beads in place. This technique is easy making it great for children 13 years an older (accompanied by an adult) and for jewelry making beginners. Students must bring scissors and reading glasses if needed.
Instructor: Iesa Erck, craft enthusiast
Thu, Apr 3-10
(2 sessions)
6:30-8:30pm
$24
NU campus

Getting Started with WordPress
Are you interested in using WordPress to start your own blog or create your own website? This workshop will cover all the basics from setting up a site on WordPress.com (or you can use an installed version on your own hosting service) and choosing a theme for the right look for your site to adding text, images and video. You will learn how to manage comments from site visitors, add new users and set permissions as well as work with sidebar Widgets. This workshop covers features that are managed through the WordPress interface and does not require coding or web design skills so you can be up and running in no time. No prior experience with WordPress is needed, but student should have basic computer skills and experience using a web browser.
Instructor: Donald Trainor, computer expert
Wed, Jan 22-Feb 12
(4 sessions)
6:30-8:30pm
$99
Dunleavy Hall 131

Fruit Carving:
Yes, you can play with your food
Do you love to play with your food? Learn to carve edible appetizers, apples into flowers, cucumbers into penguins, and even watermelon into a baby shower gift. Your friends and family will “relish” your new found skill as you have fun creating.
Instructor: Lucia Malo, craft specialist
Thu, Apr 3
6-8:30pm
$19
NU campus

Photoshop Essentials
Are you interested in graphic design, transitioning to digital photography or learning the essential skills for this industry-standard program? Learn Photoshop by completing a series of real world projects which includes learning digital imaging basics; preparing images for print or the web; fixing imperfections; composing multiple images using layers; working with layer masks and more. A great class for anyone interested in improving their photos. Ideal for designers, photographers, marketers and anyone pursuing a career in graphic design. Training is in a Mac lab but Windows users will find that Photoshop works almost precisely the same way on their PC. No prior experience with Photoshop is needed, but students should be experienced with basic computers and software programs. Learn step-by-step how Professional Graphic Designers and Photographers use Photoshop on a range of projects. Space is limited.
Instructor: Donald Trainor, computer expert
Thur, Jan 23-Feb 27
(6 sessions)
6:30-9:30pm
$295
Dunleavy Hall 122

Introduction to Java Programming
If you want to learn computer programming but don’t have any prior experience, you’ll enjoy a tour of Java, one of the most widely used computer languages in the world. It’s a breeze to learn in a friendly and supportive environment. Start with the basics of programming and go on to write your own programs and integrate input and output, calculations, decision making, and loops. Build your knowledge and confidence with easy-to-understand examples and plenty of skill-building exercises. So whether you just want to try it out to see if you like it or plan on doing more with Java, this is a great place to start!
Open 24/7 and course is 6 weeks
Session start dates: Jan. 15; Feb. 19; Mar. 19; Apr. 16; May 21
Fee $125
Online at www.ed2go.com/niagara

NYS Notary Public Preparation Class
-This class sold out last year-
Get prepared for the NYS Notary Public examination using actual case studies and materials that will familiarize you with notarial documents and test-taking skills. Enhance your resume and productivity for your business or employer as a Notary Public.
Instructor: Cynthia Coney-Trowman, Notary Public
Sat, Mar 1
9am-noon
$39
NU campus

Learn More.
call to register 716.286.8181
iPad for Beginners
A perfect class for those who have received an iPad as a gift or a hand-me-down and want to know more about how it works. Bring your iPad to this hands-on session and find out the features the iPad can offer you. We will explore the built in features as well as useful apps. Questions are welcomed, so bring them with you. Students must have their own iPad and are encouraged to bring their Apple ID and password.
Instructor: Danyelle Moore, online specialist
Tue, Feb 4
6:30-8:30pm
$19
NU campus
or
Tue, Feb 11
6:30-8:30pm
$19
The Niagara Hub
630 Main Street, Niagara Falls

iPad, Apps, and More
Do you ever wonder what else you could be doing with your iPad other than play Angry Birds? Bring your iPad to this hands-on session and find out the Top 10 Apps to make your life easier and more fun. Students must be able to download an app using their own iPad Apple ID and password during this class.
Instructor: Danyelle Moore, online specialist
Tue, Feb 18
6:30-8:30pm
$19
NU campus
or
Tue, Feb 25
6:30-8:30pm
$19
The Niagara Hub
630 Main Street, Niagara Falls

Using your iPad with iMovie
With this easy to use app you will create awesome movies on the go. Come and create while you learn. You will build iMovie from scratch during one Saturday at Niagara University. Learn how to record the video, select the portions to use, insert music, and make adjustments which allow everyone to enjoy your creation. The iMovie is required for this workshop and can be downloaded through the App Store prior to attending the class.
Instructor: Danyelle Moore, online specialist
Sat, Mar 22
9am-noon
$29
Dunleavy Hall 122

iPhoto
Come and create while you learn. Bring photos from a flash drive and learn how to import them, create an album and slideshow. You will also be able to create an electronic book, card, and calendar. See a quick demonstration of how to create an interactive map with your photos that show the location of the photo on the map.
Instructor: Danyelle Moore, online specialist
Tue, Mar 25
6:30-8:30pm
$19
Dunleavy Hall 122

iTunes
Are you using iTunes for your music but want to see what else it can do? Come and learn how to create playlists, use the Genius feature, access Podcasts and online courses. Learn how to sync with your iPod and other devices as well. Basic computer skills are required and an existing iTunes account is recommended.
Instructor: Danyelle Moore, online specialist
Tue, Apr 1
6:30-8:30pm
$19
Dunleavy Hall 122

iMovie for the Mac
With this very easy to use program you will create awesome movies in no time. Come and create while you learn. You will build an iMovie from scratch during this sequence of workshops. Also learn how to import a video, select the portions to use, insert music, and make adjustments, which will allow everyone to enjoy your creation. Basic computer skills are required.
Instructor: Danyelle Moore, online specialist
Tue, Apr 29-May 6
(2 sessions)
6:30-8:30pm
$29
Dunleavy Hall 122

iClasses for you and i
...iPad; iMovies, you and I.
A whole series of classes that will get you cruising with your new device. Bring your family and friends so you can all start using your idevices together.
A campus visit can be one of the most important things you can do when choosing a college. Niagara University offers several convenient opportunities for you to not only visit our beautiful campus, but also to meet with students, faculty and staff. Throughout the day, you can also attend sessions on:

- Admissions policy
- Academic programs
- Financial aid

If you are unable to attend one of our scheduled admissions events, you can still plan a personal visit by calling 1.800.462.2111 or visit www.niagara.edu.
Earn a degree that will make you more marketable in today’s workforce.

Master of Education
Niagara’s NCATE accredited program offers master’s degrees in Teacher Education, TESOL, Literacy, Special Education, Early Childhood and Special Education, Math, Science and Technology, Clinical Mental Health Counseling, School Counseling, School Psychology and Educational Leadership (online).

Master of Business Administration
This practice-based, AACSB program lets you complete your MBA in as little as 16 months with convenient weekday evening or Saturday classes.

Master of Criminal Justice
The premier graduate criminal justice program in western New York designed for both working professionals and those entering the field.

Master of Sport Management
A master’s program with both internship and thesis options, depending upon a student’s interests in practical application or research.

Master of Arts-Interdisciplinary Studies
An innovative curriculum that crosses traditional disciplinary boundaries and let’s you design your own graduate program.

For more information
Visit: niagara.edu/graduate
1.800.462.2111
Email: admissions@niagara.edu

Do more at Niagara.

Education That Makes a Difference
**Accounting Fundamentals**  
Demand for accounting professionals currently exceeds supply. If you're interested in increasing your financial awareness while also gaining a marketable skill, this course is for you. You’ll learn the basics of double-entry bookkeeping, as well as how to analyze and record financial transactions. You’ll get hands-on experience with handling accounts receivable, accounts payable, payroll procedures, sales taxes, and various common banking activities. We’ll cover all the bases, from writing checks to preparing an income statement and closing out accounts at the end of each fiscal period. Whether you’re a sole proprietor looking to manage your business finances or you simply want to gain an understanding of accounting basics for career advancement, this course will give you a solid foundation in financial matters.  
Open 24/7 and course is 6 weeks  
Session start dates: Jan. 15; Feb. 19; Mar. 19; Apr. 16; May 21  
Fee $125  
Online at www.ed2go.com/niagara

**Computers for Absolute Beginners**  
Join an inviting computer class where asking questions is the way we will learn together. The goal is for you to feel comfortable using the computer and the internet. This hands-on class allows you to sit in front of a computer and learn the hardware, software, internet, and basic Windows 8 operations. Don’t let the computer world “surf” by you. Sign up today!  
Instructor: Danyelle Moore, technology trainer  
Sat, Mar 1-15  
(3 sessions)  
10:00am-noon  
$59  
St. Vincent’s Hall 115

**Introduction to QuickBooks 2013**  
Learn how QuickBooks accounting software makes it easy to set up a chart of accounts; reconcile your checking account; create and print invoices, receipts, and statements; track your payables, inventory, and receivables; create estimates; and generate reports. In 12 lessons, you’ll master the tools you’ll need to set up a chart of accounts; reconcile your checking account; create and print invoices, receipts, and statements; track your payables, inventory, and receivables; create estimates; and generate reports.  
Open 24/7 and course is 6 weeks  
Session start dates: Jan. 15; Feb. 19; Mar. 19; Apr. 16; May 21  
Fee $125  
Online at www.ed2go.com/niagara

**Windows Live Gallery**  
If you want to learn how to organize and edit photos on your PC this is the class for you! Bring photos from a flash drive and learn how to use Windows Live Photo Gallery to import, edit, organize, and display them. We will demonstrate how to create panoramic pictures and use the Photo Fuse feature.  
Instructor: Danyelle Moore & Derek Zeller, online specialists  
Wed, Apr 23  
6:30-8:30pm  
$19  
Dunleavy Hall 131

Classroom locations will be on your email confirmation.

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**Guatemalan Challenge**  
Jan. 4–11, 2015

For more information, contact  
Continuing Education  
Dunleavy Hall, Room 103  
www.niagara.edu/ce • 716.286.8181

call to register 716.286.8181
Public Safety / Emergency Services

**Police Academy**

**Become a Police Officer**

**Basic Course for Police**

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**58th Full-time Academy**

Jan. 13 – May 7

Mon. - Fri. 9am – 6pm

**59th Full-time Academy**

July 21 – Dec. 19

Mon. - Fri. 7:30am – 4:30pm

Applications and complete information on the web at www.niagara.edu/nclea.

**CPR**

The Basic Life Support Healthcare Provider Course is designed to provide a wide variety of healthcare professionals the ability to recognize several life-threatening emergencies, provide adult and pediatric CPR (including 2 rescuer scenarios), use and AED, and relieve choking in a safe, timely and effective manner. This course is intended for certified or non-certified, licensed or non-licensed healthcare professionals. Space is extremely limited.

**Instructor:** John Malinchock, EMT

**Tue, Mar 18**

6-10pm

$49 includes manual

NU campus

**Basic EMT Original**

This course introduces the student to basic life-support knowledge, skills and concepts as recognized by the New York State Department of Health. Upon successful completion of the course and a state practical skills examination, the student will be allowed to sit for the NYSDOH written Certification examination. Course content includes the legal aspects of emergency care, medical and trauma assessment, blood-borne pathogens and universal precautions, airway management and adjunct usage pharmacology and emergency medication administration, CPR and Automatic External Defibrillation, hemorrhage control, spinal immobilization, fracture management, hazardous materials awareness, childbirth, weapons of mass destruction awareness, and environmental and medical emergencies. Students successfully completing the course will be issued certificates by Niagara University and the American Heart Association for their CPR and AED certification cards.

**Tue & Thu, beginning Jan. 16**

6:30-9:30pm

$700. Individuals associated with their local volunteer fire dept. are eligible for funding. Please contact Continuing Ed at 286-8181

Niagara University

Dunleavy Hall, room 127

or

Saturdays, beginning Jan. 18

8-5pm

South Lockport Fire Company Hall #2

5309 Ernest Road, Lockport 14094

**EMT-D Refresher/Challenge**

A training program designed to be adaptable to the needs of the recertifying basic EMT-D whose certification has not expired or the basic EMT whose certification has lapsed. Each student is required to complete a challenge exam, after which the student’s performance is reviewed and an individual needs program developed. Upon successful completion of the course and a state practical skills examination, the student will be allowed to sit for the NYSDOH written certification examination. This course challenges as well as prepares the basic EMT to recertify. It presents a general overview of the Basic EMT Original curriculum while bringing the student up-to-date with recent NYS standards and protocols.

**Tue & Thu, beginning Jan. 16**

6:30-9:30pm

$350. Individuals associated with their local volunteer fire dept. are eligible for funding. Please contact Continuing Ed. at 286-8181

Niagara University

Dunleavy Hall, room 127

**Care More.**

Registered nurses (RNs) seeking to complete their Bachelor of Science in Nursing (BSN) may apply for Niagara’s nursing completion program.

learn more at www.niagara.edu/ce
Get Paid to Talk:
Making Money with Your Voice
Have you ever been told you have a great voice? From audio books and cartoons to documentaries, commercials, and more, this class will introduce you to the growing field of voice over. Today, the range of voices hired has grown dramatically from the days of announcers. Learn what the pros look for, how to prepare, and where to find work in your area! We’ll discuss industry pros and cons and play samples from working voice professionals. In addition, you’ll have an opportunity to record a short professional script under the direction of our teacher. This class is lots of fun, realistic, and a great first step for anyone interested in the voice over field. In an effort to ensure a quality class experience, we must limit attendance! For more information please visit www.voicecoaches.com/gptt.
Instructor: Voice Coaches Services
Wed, May 28
6:30-9pm
$19
NU campus

American Pickers Niagara County Style
Want to supplement your income while working out of your home or find out how much grandma’s heirlooms are worth? Learn to research antiques and find out the true market value of an item using internet searches such as eBay completed items, auction catalogs and price guides. Peter Jablonski of Peter J’s Antiques will teach you how and where to buy antiques, how to appraise them, and how to sell using PayPal and Inkfrog. Please bring antiques and collectibles to each class for appraisal and sharing. Peter is an established antiques dealer and has sold internationally on eBay.
Mon, Feb 24-Mar 10
(3 sessions)
7-9pm
$49
NU campus

The Voice-NU Style
Introduction to Solo Singing - Group Voice Class
Have you ever thought about taking a singing lesson, or singing in front of an audience? This 5-week course is specially designed for new singers who wish to learn about a healthy singing technique without the intensity of one-on-one private lessons. You will be provided with a general overview of the voice, and basic knowledge about posture, breathing, diction, vocal registers, and vocal health. You will become more comfortable with your own voice, singing alone and in groups. We will then have a fun, low-key recital and reception that will be open to family and friends. Those with little to no singing experience are welcome! Must be 18 years or older.
Instructor: Shana DiCamillo, M.M. vocal performance, M.P.A. Non-profit management
Wed, Mar 26-Apr 30 (excl 4/9)
(5 sessions)
6-8pm
$89
NU campus

Ornithology 101
If you think this course is for the birds your absolutely correct. Soar to new heights by adding new species to your life long list. Learn to identify birds, their anatomy and physiology, how to attract them to your yard, and migration patterns. Get out in the field with instructor and search secret places for birds. Learn how to properly hold a bird, determine their sex when we participate in an actual bird banding.
Instructor: Peter Jablonski, ornithology enthusiast
Lecture: Mon, Apr 28 & May 5, 7-9pm, Dunleavy Hall
Field Trips: Sat, May 3 & May 10, 7-11am
(rain dates Sun, May 4 & May 11)
(4 sessions)
$59
NU campus

Defensive Driving Course
Offers you a 10% discount on auto insurance. Niagara University offers defensive driving courses in association with the New York Safety Program. Completing the course entitles you to a 10 percent discount on your automobile insurance premiums in the state of New York each year for three consecutive years. The Department of Motor Vehicles will also deduct up to four points from your driving record if points were assigned in the last 18 months. Certain restrictions apply to the point reduction privilege. Niagara University urges all drivers, whether youthful, experienced, or mature, to take this six-hour defensive driving course.
Instructors: NYSP certified teachers
Saturdays
Jan 11, Feb 8, Mar 8, Apr 12
9am-3pm
$35
Dunleavy Hall 103

American Sign Language
The Easy and Fun Way
You’ve picked a great topic to study and learn. American Sign Language is a useful skill that can open up a new world of relationships and it is fun to learn. You will cover an introduction to communication which emphasizes the basic level sign, words, and phrases. You and your friends will also be able to finger spell, learn basic sign principles, as well as an introduction to cultural information. A must take class.
Instructor: Kathy DuBois, experienced sign language instructor
Sat, Mar 15-May 3
(8 sessions)
9-11am
$59
NU campus

call to register 716.286.8181
Cool Memory Tricks
Memory is similar to a muscle of your body. The more you use it and exercise it, the stronger it becomes. Don’t worry about overtaxing your memory. It can be done! Memory is based on two important factors, observation and association. By making a mental picture, actually seeing the association take place in your mind, you can at any time recall this knowledge. We will use a system developed by Harry Lorayne. These techniques will include remembering miscellaneous situations and static information such as phone numbers, dates, capitals of states, US Presidents, names and faces. Put an end to those awkward moments and sign up today.
Instructor: William Price, memory guru
Wed, Apr 2-9
(2 sessions)
6-8pm
$19
NU campus

The Hesitant Handyman: Hands-On-Home Repair
For the hesitant handyman (or woman) who has watched home repair and improvement shows, or read books and magazines, but still needs a little push. There will be a strong emphasis on hands-on instruction designed to increase your confidence and familiarity with tools, techniques and materials. We will bridge the gap between “book knowledge” and actual results, so that you will not hesitate to undertake intermediate home repair and improvement projects that previously intimidated you. Sessions will include drywall installation and repair, basic trim carpentry, electrical and plumbing repair and installation, hardware flooring, and ceramic floor and wall tiling. Students will have ample opportunity to ask questions about their own projects and problems. The goal is to prepare students to undertake both small repairs and also intermediate projects such as bathroom renovation. All tools will be supplied and participants may want to bring a notebook.
Instructor: Mark Crawford, Highlander Homes
Tue, Feb 25-Apr 1
6:30-8:30 pm
(6 sessions)
$49
Lewiston-Porter Middle School Tech Room 514

NEW Certificate in Financial Planning
Professional Continuing Education
Financial Planning is one of the fastest growing and well-paid career paths and the CFP® certification is both valuable and desired in the financial world. Start a rewarding new career or add a professional certificate to your current position.

Niagara University is a CFP® Board Certified educational provider. Successful completion of this professional development certificate and other qualifications will allow students to be eligible to take the CFP® certification exam.

- Complete your certificate in one year starting every fall or enroll in classes based upon your schedule
- Classes conveniently offered on Saturdays
- Five week modules
- Expert instructors

Niagara University’s Professional Development Certificate prepares you for an exciting career in financial planning.

Classes begin in spring 2014
www.niagara.edu/ce

Niagara University
Education That Makes a Difference

12
Beginner Ballroom Dancing
Don’t be a wallflower at your next dance, wedding, or party! If you’ve always wanted to learn how to ballroom dance, this is the right place for you. Learn to dance for fun and fitness! This course on social dancing will get you on the dance floor in no time as you learn the Waltz, Foxtrot, Tango, ChaCha, Rumba, Swing and Samba dances.

Instructor: Joevene Viola, dance teacher.
Thu, Jan 30-Apr 10, (excl 2/20)
(10 sessions)
6-7pm
$79
Gallagher Multipurpose Room Lower Level

Intermediate Ballroom Dancing
For those who have mastered the beginner level of ballroom dancing the intermediate level offers more steps with added patterns and styling. By the end of the course, you will have the experience and confidence to advance to the next level.

Instructor: Joevene Viola, dance teacher.
Thu, Jan 30-Apr 10, (excl 2/20)
(10 sessions)
7-8pm
$79
Gallagher Multipurpose Room Lower Level

Advanced Ballroom Dancing
In the advanced course you will develop more confidence as you combine your patterns and learn more floor craft and technique, making you maneuver and look smoother on the dance floor. Dancing is a great way to stay fit and develop lasting friendships.

Instructor: Joevene Viola, dance teacher
Thu, Jan 30-Apr 10 (excl 2/20)
(10 sessions)
8-9pm
$79
Gallagher Multipurpose Room Lower Level

Curling for Beginners
Curling is a fascinating winter sport that provides adults with physical activity in a social setting. Curling became an official Olympic sport in 1998, is often described as shuffleboard on ice, and involves four people on a team. This course is intended for Americans and Canadians from the Niagara area, and will be taught by both American and Canadian instructors. Come out and learn the rules of the game, basic delivery and sweeping instruction, what makes a rock curl, why people sweep, and make some new friends while you’re at it.

NOTE: Wear warm, loose fitting clothing, gloves, and bring running shoes (with clean soles). Be sure to have appropriate identification for border crossing.

Instructors: OCA qualified instructors and experienced curling teachers.
Sat, Mar. 1
9am-1pm
$69
Niagara Falls Curling Club Limited - Canada
5801 Morrison Street, Niagara Falls, Ontario Canada L2G 6V1

call to register 716.286.8181
Who Are You Related To?
Have you ever wondered if there was royalty in your bloodline? Learn the difference between genealogy and family history. Begin your adventure finding family facts that will lead you to your own royal lineage.
Instructor: Lucia Malo, history buff
Mon, Feb 3-10
(2 sessions)
6-8:30pm
$24
NU campus

Get Amped with Guitar
Don’t say to yourself “I wish I could play guitar like that,” because now, you can. Take this simple, easy-to-learn program from one of the best guitarists in the area and start playing. Students should bring a basic classical guitar to this group lesson class. Start today and soon you’ll be playing the way you’ve always wanted to.
Instructor: Jamie Holka, third place, North American Rock Guitar Competition. www.jamieholka.com
Mon, Feb 3-Mar 24
(8 sessions)
6-8pm
$99
NU campus

Basic Digital Photography
Discover how to stop taking digital snapshots and start creating photographs with the WOW factor. Discover your inner creativity through the basic principles of photography in simple, down-to-earth language. Practice what you discover through the weekly photographic assignments. If you love to take pictures, bring your digital camera and find out how creative you can be.
Instructor: Shawn Kosmala, artist & photographer
Sat, Feb 1-22
(4 sessions)
10am-noon
$39
NU campus
Save $5 if you sign up for both beginner & intermediate classes

Intermediate Digital Photography
This course is a continued study of the method of digital photography which begins where basic photography ends. This course will include file formats, histograms, image editing and printing. Experiment beyond the basics.
Instructor: Shawn Kosmala, artist & photographer
Sat, Mar 1-22
(4 sessions)
9:30am-noon
$39
NU campus
Save $5 if you sign up for both Basic & Intermediate classes

Valentine’s Day Cupcakes
Learn the basic skills of cake decorating as you try your hand at decorating cupcakes. Ice cupcakes, create pull out stars, dots, and lines. You’ll also make rosettes and leaves. A great mom and me opportunity! Registration Fee does not include class materials. Class materials may be purchased from regional craft chains.
Instructor: Laurie Popielarski, Wilton Method Instructor
Wed, Feb 5
6:30-8:30pm
$25
NU campus

Wilton Advanced Gum Paste Flowers
Are your cakes always the talk of the party, but you’d like to be able to do even more? Want to learn tips and techniques professional bakers on television know? Discover one of the most breathtaking ways to decorate a cake—with realistic looking gum paste flowers. Create life-like blossoms, flowers and leaves for floral arrangements that top the most beautiful cakes. You’ll be amazed at the artistic quality you can achieve as you craft Gerbera daisies, Briar roses, Stargazer lilies, Stephanotis, ivy and lily leaves, and more. Does not include class materials. Class materials may be purchased from regional craft chains.
Instructor: Laurie Popielarski, Wilton Method Instructor
Tue, Jan 21-Feb 11
(4 sessions)
6:30-8:30pm
$50
NU campus

Wilton Method Cake Decorating: Decorating Basics
Let the fun begin as you learn the fundamentals of decorating amazing party cakes, cupcakes and cookies! Discover creating impressive decorations such as drop flowers, stars, rosettes, shell borders, pompom flowers, shaggy mum and leaves. The Wilton Method Decorating Basics Course is the perfect place to start learning the art of cake decorating! Does not include class materials. Class materials may be purchased from regional craft chains.
Instructor: Laurie Popielarski, Wilton Method Instructor
Tue, Feb 18-Mar 11
(4 sessions)
6:30-8:30pm
$45
NU campus

Wilton Method: Flowers and Cake Design
Learn how to create spectacular floral cakes! Work with fondant, gumpaste, and royal icing as you learn the essentials of making flowers such as the pansy, rose, apple blossom, primrose, daffodil, violet, lily and rosebud. Create dramatic designs using the reverse shell and basket weave. Get ready to impress your family and friends with what you can do! Registration does not include class materials. Class materials may be purchased from regional craft chains.
Instructor: Laurie Popielarski, Wilton Method Instructor
Tue, Mar 18-Apr 8
(4 sessions)
6:30-8:30pm
$45
NU campus

learn more at www.niagara.edu/ce
Tall Ship Cruise: Commemorating the 200th Anniversary of the War of 1812-14

Join us for an exciting, historical daytime cruise on the Tall Ship Empire Sandy to commemorate this year’s 200th anniversary of The War of 1812. We’ll sail from Port Dalhousie on Lake Ontario to the lower Niagara River and reflect upon the series of battles and skirmishes that collectively made up the infamous war which occurred between 1812 and 1814. Noted historian, professor and author Wesley Turner will provide the commentary for this unique cruise on the historic river that witnessed some of the most impacting and eventful aspects of the War of 1812. The cruise will embark from Port Dalhousie, East Pier, at 10:30 a.m. (boarding time 10:00 a.m.) and includes refreshments upon boarding, a full-course meal in the mid-afternoon, and dessert and coffee/tea. NOTES: The ship sails rain or shine. The distance covered throughout the trip is directly dependent upon current, wind and weather conditions and is at the sole discretion of the Captain of the ship. Fee includes cruise, commentary, food, applicable marine fees and tax. Cash bar is available to individuals 19 years of age and over. Maps and Boarding Passes will be mailed out the week prior to the cruise.

Sat, Jun 7 or Sun, Jun 8
10:30am-5:30pm
$98
Port Dalhousie East Pier, Canada

Wilton Method: Gumpaste and Fondant

Learn how to create incredible decorations using gum paste and fondant. You’ll use basic shaping techniques to create flowers such as mums, carnations, roses, calla lily, and daisies. Add to your breath taking designs by adding an eyelet and ruffle border. The possibilities are endless! Does not include class materials. Class materials may be purchased from regional craft chains.

Instructor: Laurie Popielarski, Wilton Method Instructor
Thu, Apr 3-May 1 (excl 4/17)
4 sessions
6:30-8:30pm
$45
NU campus

Tall Ship Twilight Cruise

A relaxing evening cruise on Lake Ontario aboard the tall ship Empire Sandy! We’ll sail from dusk to midnight while enjoying a variety of delicious appetizers, full-course dinner, and dessert and coffee. Dance the night away to musical sounds of the blues group Rich and the Poor Boys. Cash bar available for individuals 19 years of age and older. Notes: The ship sails rain or shine. The distance covered throughout the trip is directly dependent upon current, wind and weather conditions and is at the sole discretion of the Captain of the ship. Fee includes cruise, food, musical entertainment, applicable marine fees and tax. Maps and boarding passes will be mailed out the week prior to the cruise.

Fri, Jun 6
8-11pm
$79
Port Dalhousie East Pier, Canada

General Education Mobile Courses
Online Courses for Military Personnel

General Education Mobile (GEM) is a partnership between the Community College of the Air Force (CCAF) and Niagara University to offer general education classes through a mobile (online) learning format.

Niagara’s GEM courses, which include math, written communications, humanities, social science and oral communications meet CCAF’s standards and degree completion requirements.

These courses are available online for non-matriculated members of all five branches of the United States Armed Forces. Military benefits are accepted to assist with the tuition cost.

Applications and information are available online at www.niagara.edu/gem or you may email gem@niagara.edu. Applications are accepted through the Office of Continuing Education at 716.286.8181.
Microsoft Office

Professional Development Certificate
Take all 5 classes or sign up for the class you need. Advance your career and use all the knowledge you gain in these classes to utilize your computer to its fullest. Learn all the latest tips and tricks and get all your questions answered. Students will receive a professional development certificate from Continuing Education upon completion.

Instructor: Gordon Slipko Jr., computer expert
Dunleavy Hall, room 131
All five certificate classes for $220
Individual class $49

Windows: Maximizing Your Computer
Are you frustrated sometimes with your computer? Learn tips and tricks that will save you thousands of hours. Experienced or new users will discover how to run several programs simultaneously, share information and maximize desktops. A must for all computer users! You will be using menus, folders, and dialog boxes to their fullest potential.
Sat, Feb 22 from 9am-noon

Word: An Introduction
Create, delete, move, cut, copy, paste and produce amazing documents in minutes. Properly learn how to handle multiple pages or a single document that will look professional. Also, learn some creative tips for adding graphics during hands-on exercises.
Sat, Mar 1 from 9am-noon

Excel I: Tips, Tricks and Basics
Learn shortcuts and tricks for setting up fully formatted worksheets with ease. Discover secrets behind writing powerful formulas, using functions, and analyzing data. Create custom charts, and custom toolbar buttons. Topics will be addressed according to student interest and ability.
Sat, Mar 8 from 9am-noon

Excel II: Advanced
Get more tips, tricks and learn what else you can do in this advanced class. Review calculations and built-in functions, and then learn to create more complex formulas. Link data between spreadsheets, pivot tables or charts and properly print advanced spreadsheets. Excel I is not required, but all students should have basic Excel knowledge.
Sat, Mar 15 from 9am-noon

PowerPoint: Presenting the Best
Create powerful presentations and slide shows to enhance your marketing and sales efforts. Learn how to develop an outline and pick a look for your slide show. Add or rearrange your slides; format text; preview, run, and print your handouts for your best presentation. Everyone needs to know this program!
Sat, Mar 22 from 9am-noon

These courses are not credit bearing college credit classes and therefore they are not eligible for financial aid. Many certificates will prepare you for immediate entry into the workforce or provide you with the knowledge to succeed on your qualifying exams. We encourage you to explore all the detailed information online at www.niagara.edu/ce.

Certificates are short term, professional development programs that provide all the knowledge for you to succeed. Many certificates are eligible for workforce training funding and interested participants should check with their local workforce training location for approval.

learn more at www.niagara.edu/ce
There are more projects occurring today than at any time in history. Organizations initiate projects to create new computer applications, erect bridges and buildings, improve processes, develop new products, and reorganize company operations. Unfortunately, most organizations do not manage projects well, creating an unprecedented demand for project management practitioners. If you're organized, perceptive, detail-oriented, and an excellent communicator, you just might have what it takes to succeed in the fast-growing field of project management.

If you're new to project management, this course will provide you with the essential information you'll need to prepare for and complete your first project. If you're an experienced project manager, this course will make you more valuable to your employer by increasing your skills and competencies. This course will also help you prepare for the internationally recognized Project Management Professional (PMP®) and Certified Associate in Project Management (CAPM®) exams offered by the Project Management Institute, PMI®.

Open 24/7 and course is 6 weeks
Session start dates: Jan. 15; Feb. 19; Mar. 19; Apr. 16; May 21
Fee $125
Online at www.ed2go.com/niagara

Contact Niagara County Employment and Training for funding eligibility.
(716) 278-8108 or www.worksource1.org
Medical Billing and Coding Program

Workforce Investment Approved

This combined 80 hour billing and coding course offers the skills needed to solve insurance billing problems, how to manually file claims (using the CPT and ICD-9 manual), complete common insurance forms, trace delinquent claims, appeal denied claims and use generic forms to streamline billing procedures. The course covers the following areas: CPT (Introduction, Guidelines, Evaluation and Management), specialty fields (such as surgery, radiology and laboratory), ICD-9 (Introduction and Guidelines) and basic claims processes for medical insurance and third party reimbursements. Students will learn how to find the service and codes using manuals, (CPT, ICD-9 and HCPCS). After obtaining the practical work experience (6 months to 2 years), students who complete this course could be qualified to sit for the American Academy of Professional Coders (AAPC) - Certified Professional Coder Exam (CPC or CPC-H Apprentice); the American Health Information Association (AHIMA) Certified Coding Associate (CCA) exam; and/or other National Certification Exams.

Mon, Wed, Sat
Mar 17-May 28 (excl 4/21 & 5/26)
6-9:30pm (M&W)
Saturdays (4/12 & 5/10)
9am-3pm
$1799 (textbooks included)
NU campus

Electronic Health Record Management

Workforce Investment Approved

This 95 hour Electronic Health Record (EHR) Management program prepares students to understand and use electronic records in a medical practice. Access to health information is changing the ways doctors care for their patients. Doctors now have access to a patient’s medical history, surgeries, allergies to medicines, and recent doctor’s visits all at the press of a button. This recent technology that intertwines health information from a variety of sources is known as an electronic health record. An electronic health record (EHR) includes computerized lifelong healthcare data from a variety sources where every encounter an individual has with the healthcare system is documented and compiled for quick access. Electronic Health Record professionals are educated in the implementation and management of electronic health information using common electronic data interchange systems such as HL7, CDISC, and DICOM. Students will learn through classroom and computer lab training the necessary components consistent with maintaining the medical, legal, accreditation and regulatory requirements of the electronic health record and database. After the successful completion of this program, students will be prepared to sit for the National Healthcareer Association (NHA) Certified Electronic Health Record Specialist (CEHRS) exam.

Tue & Thu
Mar 11-May 22 (excl 4/17)
6-9:30pm
Saturdays (3/22, 4/12, 5/3 & 5/17)
9am-3pm
$1999 (textbooks included)
NU campus

Get a Head Start on Your College Education Next Summer*

NU Summer Academy 2014

Who can attend?
Incoming NU freshmen and students entering the 11th and 12th grades of high school.

July 21-Aug. 1, 2014
$300 for day students • $895 for resident students

Summer Course Offerings
• Introduction to American Sign Language and Deaf Studies
• Forensic Science
• Theatre Appreciation
• Computer Hardware Design
• Introduction to Sociology
• Introduction to Digital Media Production
• Twentieth Century Art

www.niagara.edu/nustep

*Earn three college credits in two weeks — get your college degree started this summer! Credits may be transferable to other colleges. Prices subject to change.
Pharmacy Technician
This comprehensive 50 hour course will prepare students to enter the pharmacy field and take the Pharmacy Technician Certification Board’s PTCB exam. Technicians work in hospitals, home infusion pharmacies, community pharmacies and other health care settings - working under the supervision of a registered pharmacist. Course content includes medical terminology specific to the pharmacy, reading and interpreting prescriptions and defining drugs by generic and brand names. Students will learn dosage calculations, I.V. flow rates, drug compounding, dose conversions, dispensing of prescriptions, inventory control and billing and reimbursement.

Tue & Thu
Mar 25-May 15 (excl 4/17)
6-9:30pm
$999 (textbooks included)
NU campus

Cooking
Are you looking to brush up on your culinary skills or become a better cook? Our Saturday morning classes will focus on perfecting your skills using commercial grade tools and fine ingredients.

St. Vincent’s Hall, 4th floor kitchen

Seafood Basics
Because you asked for it, we will continue this class and satisfy your interest in seafood cooking techniques. Learn to create juicy, flavorful seafood using fast cooking techniques. Familiarize yourself with correct cooking temperature to ensure a fresh flaky seafood dish. There is more than one fish in the sea.

Instructor: Craig Moriarity, cooking expert
Sat, Mar 1
10am-noon
$39

Rolled, Stuffed, Braised, and Tied
Learn several ways to prepare main dish meats and which fresh herbs to pair them with for a delicious meal. You will get a hands-on class in which you will learn the latest techniques for delighting your family and friends.

Instructor: Jennifer Diez, cooking expert
Sat, Jan 11
10am-noon
$39

Starters: More than you Think
Salads and appetizers are like the yellow light on a traffic signal. You know something more important is coming but you still have to pay attention. Let’s green light some new options and put the brakes on the old stand-by’s.

Instructor: Craig Moriarity, cooking expert
Sat, Feb 1
10am-noon
$39

A Little Something on the Side
Good side dishes compliment any entree. Let your sides be memorable and these will not get pushed off the plate. Try your hand and patience at a creamy risotto, a classic Italian rice dish. OOOH that’s so good.

Instructor: Craig Moriarity, cooking expert
Sat, Feb 15
10am-noon
$39

Time Saving Gone Gourmet
Learn tips and tricks to make weeknight cooking a breeze by using 70% homemade and 30% store bought ingredients. You will minimize your time spent in the kitchen without compromising flavor!

Instructor: Jennifer Diez, cooking expert
Sat, Feb 22
10am-noon
$39

College of Hospitality and Tourism Management Presents:
Student Managers Dining Series
Spring 2014
Four-course dinner for $20 per person

Enjoy “Our Gourmet Statler Dining Room menu,” a themed sit down dinner menu which includes specialty beverage, two appetizers, entree, dessert and coffee/tea.* Prepared and served by the students in our food production class.

One Seating at 6:30pm on the following dates:
February 6 & 27, March 13 & 20

Call Niagara University’s Office of Continuing Education for reservations (716) 286-8181

*Menus are not released prior to the date of the event.
Instructor-Facilitated

Online Courses

More than 250 online courses available
www.niagara.edu/ce

Learn More . . .
• Expert Instructors
• Online Discussion Areas
• 24-Hour Access
• 6 Weeks

Online courses are informative, fun, convenient, and highly interactive. Our instructors are famous for their ability to create warm and supportive communities of learners. All courses run for six weeks (with a two week grace period at the end). Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more. Courses brought to you in partnership with Ed2go.

Our MOST Popular!
Start dates: January 15; February 19; March 19; April 16; May 21

Medical Terminology:
A Word Association Approach
Prepare for a career in the health services industry by learning medical terminology in a memorable and enjoyable fashion.

Keyboarding
Learn how to touch-type or improve your existing typing skills using Keyboarding Pro 5.

Introduction to Microsoft Excel 2010
Become proficient in using Microsoft Excel 2010 and discover dozens of shortcuts and tricks for setting up fully formatted worksheets quickly and efficiently.

Creating Web Pages
Learn the basics of HTML so you can design, create, and post your very own site on the Web.

A to Z Grantwriting
Learn how to research and develop relationships with potential funding sources, organize grantwriting campaigns, and prepare proposals.

Speed Spanish
Learn six easy recipes to glue Spanish words together into sentences, and you’ll be engaging in conversational Spanish in no time.

Beginning Writer’s Workshop
Get a taste of the writer’s life and improve your writing skills in this introduction to writing creatively.

Secrets of Better Photography
Explore strategies and learn a variety of tricks to create excellent photographs in all types of situations.

Accounting & Finance

Accounting Fundamentals
Gain a marketable new skill by learning the basics of double-entry bookkeeping, financial reporting, and more.

Protect Your Money, Credit, and Identity
Learn how to guard against scam artists, identity thieves, predatory lenders, and abusive debt collectors.

Learn to Buy and Sell on eBay
Auction pros teach you how to work from home or earn extra income by buying and selling goods online.

Business

Fundamentals of Supervision and Management
Learn the people skills required to motivate and delegate, and learn tools for solving problems and resolving conflicts.

PMP ® Certification
Begin a well-paying career as a project manager by preparing to take and pass the PMP certification exam.

Computer Applications

QuickBooks
Performing Payroll in QuickBooks

Dreamweaver CSS
Learn to use Adobe Dreamweaver CSS to design, create, and maintain user-friendly Web sites full of professional-quality Web pages.

InDesign CS5
Learn how to use Adobe InDesign CS5 software to design and produce professional-quality letterhead, brochures, business cards, and more.
Design
Designing Effective Websites
Learn powerful graphic design techniques and build Web sites that are both attractive and wickedly effective.

Making Movies with Windows Vista or XP
Learn how to create fun, professional-quality movies using Windows.

Language and Arts
Spanish for Medical Professionals
Learn medical Spanish quickly and easily, honing your basic conversational skills and mastering key healthcare words and phrases.

Law and Legal
Business Law for the Small Business Owner
Learn how to successfully protect your small business and solve most of the legal problems that may arise.

Spanish for Law Enforcement
Master the fundamentals of the Spanish language by practicing basic conversational skills and learning essential Spanish terminology for law enforcement situations.

Personal Development
Interior Design
Explore a career in interior design as you learn how to transform any room into a beautiful and functional space.

Mastering Public Speaking
Learn the secrets of effective public speaking and small group communication.

Pleasures of Poetry
Create your best possible work, whether you’re looking to be published or simply wish to craft beautiful poems for friends.

Online Learning Anytime, Anywhere...Just a click away!

Online Career Training Programs
Enroll Today! WWW.NIAGARA.EDU/CE

Design
Six Sigma Black Belt
Course material provides an in-depth look at the Six Sigma Black Belt DMAIC problem-solving methodology, as well as deployment and project development approaches.

Six Sigma Green Belt
The six sigma green belt Online Training Program encompasses all aspects of running a six sigma green belt business, including management, service delivery, design, production, and customer satisfaction.

AutoCAD 2009
Learn the skills needed to create and edit simple drawings and gradually introduce more advanced AutoCAD skills.

Medical Billing & Coding + Medical Terminology
The medical billing and Coding + medical terminology Program will prepare you for an entry-level position doing medical billing or coding, while also teaching you proper medical terminology and spelling.

Administrative Medical Specialist with Medical Billing and Coding
Get the skills you need to become an administrative medical specialist, medical billing specialist, or a medical coder.

Law and Legal
Event Management & Design
From planning to pyrotechnics, the event management and design Online Training Program will teach you everything you need to know to create events that are truly special.

Bookkeeping the Easy way with Quickbooks.
Master basic bookkeeping and accounting skills using QuickBooks 2010.

Personal Development
CompTIA A+ Certification Training
Take your first step toward a career as a security professional and prepare yourself for the comptia™ Security+ certification exam as you master the basics of system security, network infrastructure, access control, and organizational security.

Call to register 716.286.8181

More courses available at our website www.niagara.edu/ce
Think more. Grow more. Achieve more. Learn more. Serve more. Laugh more.

At Niagara, you can study abroad, gain real-world experience through our many internships and prepare yourself for a successful career. In fact, our recent graduates have a job placement rate of 91 percent.

Choose from over 80 undergraduate programs plus graduate programs in business, education, criminal justice, sport management and interdisciplinary studies.

For more information or to schedule a visit call:
1.800.462.2111 or visit niagara.edu
Email: admissions@niagara.edu

Do more at Niagara.
Registration Information

Eligibility | Fees | Emergency Closing | Parking

Classes open to 18 years or older unless otherwise indicated.

The total fee as listed in the course description must accompany all enrollments. Additional charges for lab fees, materials or textbooks are required for some courses. These fees are not payable at the time of enrollment.

Special closings due to inclement weather will be announced on local radio stations and online.

Parking and Campus Safety
Parking on campus is open after 5pm during weekdays and on weekends for registered continuing education students. Campus Safety encourages all visitors to stop at their office to receive a visitor parking permit for campus and vehicle safety. Registered students may park in the Timon/O’Shea lot or in the Power Authority parking lot B-2 only, which is just north of the campus. Please visit the following link for a campus map: www.niagara.edu/campus-map

We realize that last-minute babysitting problems can occur. Unfortunately, we cannot allow children to accompany their parents to class (except where indicated in the course description). Thank you for your cooperation.

No refunds unless course cancels.

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Start Date | Title | Fee
---|---|---

Method of Payment

- check
- money order
- Visa
- MasterCard
- American Express

I hereby authorize use of my [ ] card.

CARD NO. | EXP. DATE | SSV CODE
--- | --- | ---

Signature: [ ]

I have read the transfer/credit/refund policy. (Please initial and return with your registration.)

Total

No refunds unless course cancels.

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Student Info

NAME
ADDRESS
CITY | STATE | ZIP
PHONE/DAYS | EVENINGS
E-MAIL

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call to register 716.286.8181

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General Education Mobile Courses
Online Courses for Military Personnel

General Education Mobile (GEM) is a partnership between the Community College of the Air Force (CCAF) and Niagara University to offer general education classes through a mobile (online) learning format.

Niagara’s GEM courses, which include math, written communications, humanities, social science and oral communications meet CCAF’s standards and degree completion requirements.

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