Learn More
Think More
Discover More
Earn More
See More
Be More
Laugh More
Explore More
Grow More
Do More
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Highlighted Programs:
Paralegal Certificate
Over 500 Online Classes
Emergency Management Services
Looking for New Instructors
Now you’ve done it!
You have picked up one of the most interesting catalogs in the area. As you look through the classes, you have to decide how many classes you want to take. Difficult choices! Picture yourself taking a computer class, online course, learning about finances, or taking ballroom dancing. This catalog has something for everyone.
Classes close out fast . . . register today 716-286-8181 or www.niagara.edu/ce.

You can also enroll in one of our 30+ undergraduate and graduate degrees, minors and certificates. If you are interested in learning more about day, evening and weekend credit courses, please visit www.niagara.edu/admissions.

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Register Today!
Classes Close Out Fast!

This catalog was prepared with the information available at the time of publication. All information, including statements of fees, course offerings, and admission, is subject to change without notice or obligation. Niagara University reserves the right to cancel any course listed in this catalog, and to alter the title, description, times and dates of the same.
Introduction to Digital Scrapbooking
Join us and take your scrapbooking to a new level! Learn to use digital editing techniques to show off your photos and memorabilia in Introduction to Digital Scrapbooking! Using Photoshop Elements, this course will teach you how to make the most of your scrapbooking talents and artistic ideas when you combine traditional and digital scrapbooking. Starting with simple projects, you’ll quickly learn how to build pages, use artistic journaling, and produce sophisticated illusions. Photoshop Elements lets you build your own clip art, create frames, and develop multi-layer pages with an endless array of layouts and designs.
Open 24/7 and course is 6 weeks
Session Start Dates: Sept 19; Oct 17; Nov 21; Dec 19
Fee: $125
Online at www.niagara.edu/ce

After Hours Oil Painting (age 16 and up)
If you are interested in oil painting but have a busy schedule, then this class is for you! An evening class will enable you to relax and unwind while expanding your creativity. Beginning and advanced students will easily learn the fundamentals and techniques of oil painting and how to use the materials. Supplies are available for purchase in the studio.
Instructor: Ruth L. Thomas, oil and drawing artist.
Thu, Sep 20-Nov 8
(8 sessions)
7-9:30pm
$89
Niagara Arts & Cultural Center, room 116
1201 Pine Avenue, Niagara Falls

Beginning and Advanced Oil Painting Workshop
Create beautiful works of art in the popular art of oil painting. Designed so you can easily learn the fundamentals and techniques of oil painting, as well as how to use its materials. This step-by-step course provides individual critiques of the students’ oil work. Supplies are available for purchase in the studio. Special skills needed: a willingness to learn and be creative.
Instructor: Ruth L. Thomas, oil and drawing artist. Choose Tuesday or Wednesday mornings.
Tue, Sep 18-Oct 10
(8 sessions)
10am-12:30pm
$89
Niagara Arts & Cultural Center, room 116
1201 Pine Avenue, Niagara Falls

Stained Glass for Beginner
Make beautiful stained glass while learning the lead came and copper foil methods. Develop basic glass-cutting skills, how to solder foil seams, cement stained glass panels, utilize correct safety procedures and tools required. It’s time to stop admiring and start creating!
Instructor: Robert Muelbauer, craft specialist
Sat, Oct 6-Nov 3
9-11:30am
(5 sessions)
$195
Dunleavy Hall

Velvet Embossed Ornament
Learn to emboss on velvet and attach it to folded paper to transform into an ornament. You will also learn to make a simple tassel out of embroidery floss. Materials to bring: Scissors, optional wood backed rubber stamp no bigger than 1 1/2” square, white glue iron if you have one.
Instructor: Iesa Erck, craft enthusiast
Mon, Nov 12
6:30-8:30pm
$15
Dunleavy Hall

Modular Photo Cube
This is a fun and easy project. We will be doing a modular origami folding using two different patterns and then putting them together and forming a cube. The centers can hold a small photo. Please bring 5 or 6 photos (we will laminate them to protect them in the cube). The photos should be no bigger than 4x6 and we will not use the whole photo about 1/2 or less. Makes for a great photo album and a nice Christmas gift.
Materials needed: Scissors, paper cutter (will make things go faster), white glue, 5 or 6 photos (subject should be in center of photo no bigger than 2-3”)
Instructor: Iesa Erck, craft enthusiast
Thu, Nov 1
6:30-8:30pm
$15
Dunleavy Hall

Beginner Chain Maille
Learn how to make a simple bracelet and earring set in the old chain maille. In this class you will be learning the box-chain. The first class is to begin and complete most of the earrings. Options for colors include gold, and silver plated rings. Some tools will be provided, along with supplies. Students need to bring a pair of smooth flat needle-nosed pliers.
Instructor: Marie Erck, artisan
Thu, Oct 11-18
(2 sessions)
6:30-8:30pm
$25
Dunleavy Hall

call to register 716.286.8181
Beginning Needle Felting
Produce three beautiful needle felting projects using barbed needles and wool roving to call your own. In these classes you will take home a needle felted pincushion, ornament and felted rock that we will decorate. Please bring scissors to class.
Instructor: Iesa Erck, craft enthusiast
Thu, Oct 11-25
(3 sessions)
6:30-8:30pm
$25
Dunleavy Hall

Beginning Beaded Bracelet
Native American Peyote Bracelet
Learn how to make a simple Native American Peyote bracelet. This technique can be used in all sorts of other projects. All supplies will be provided. This makes a great Christmas present. We will be working with small beads if you have reading glasses, please bring them and a pair of scissors.
Instructor: Marie Erck, artisan
Tue, Oct 9-16
(2 sessions)
6:30-8:30pm
$15
Dunleavy Hall

Beginner Beaded Bracelet
Daisy Chain Bracelet
Learn how to make a simple Daisy Chain Bracelet. Choose from a variety of color beads. All supplies will be provided. We will be working with small beads, if you have reading glasses please bring them and a pair of scissors.
Instructor: Marie Erck, artisan
Thu, Nov 1-8
(2 sessions)
6:30-8:30pm
$15
Dunleavy Hall

Iris Paper Folding
This is a simple project that can produce great results. Iris folding is a paper craft technique that involves folding strips of colored paper in such a way to form a design. The center of the design forms an iris, a shape similar to an eye of a camera lens. This can be used to make a card or put a photo in the center for a picture frame. Finished project will fit in a 5x7 frame. Bring scissors, small paper cutter and tape.
Instructor: Iesa Erck, craft enthusiast
Thu, Nov 8
6:30-8:30pm
$15
Dunleavy Hall

Beginning Crochet
It’s a wonderful thing and back in style. A great intro class that allows you to learn and create a legacy with your family. All you need for the first class is a K hook and light colored 4ply yarn. Usually less than $6 at any craft store. Sign up today and bring your friends! Ages 16 or older. Anyone younger must sign up with an adult.
Instructor: Diana Reneau, crochet expert
Tue, Oct 23 - Nov 27
(6 sessions)
6-8pm
$24
Dunleavy Hall

Advanced Crochet
You have mastered the basics of crochet… now on to the next step. Learn more complicated stitches and how to read patterns. By the end of this class you will be able to create your own garment.
Instructor: Diana Reneau, crochet expert
Wed, Oct 24-Nov 28
(6 sessions)
6-8pm
$24
Dunleavy Hall

Fall Wreath or Swag Creations
Learn how to design and arrange dried foliage or silks on wreath rings or swag forms to add an impressive welcome to your home for fall. Our classes will enable you to add your personal touch of class to your home. We will provide the base forms and foliage and instruct you how to select the added silks or dried flowers and accents. The extra materials needed to buy by you will be discussed in detail during session one. Session two will guide you through basic assembly and final touches.
Instructors: Diane Woodcock (florist) and Lorelei Luther
Wed, Sep 5-12
(2 sessions)
6-8pm
$49
Dunleavy Hall

“I learned to see things from a different set of lenses.” - Michael D.
Holiday Wreath or Swag Creations
Make it an extra Happy Holiday and a very Merry Christmas with a unique wreath or swag of your creation. We will provide the base form plus background basics and offer numerous suggestions on the extras needed for you to buy for your personal accents.

Instructor: Diane Woodcock (florist) and Lorelei Luther
Wed, Nov 7-14
(2 sessions)
6-8pm
$49
Dunleavy Hall

Dried Hydrangea Wreath Making
Preserve the beauty of summer while guided through the process of drying and arranging beautiful hydrangea into a wreath for you to enjoy. You can even give this as a gift! Instructions on how to dry other flowers and their creative uses will also be discussed.

Instructor: Diane Woodcock (florist) and Lorelei Luther
Wed, Sep 26
6-9:30pm
$44 (Includes all materials)
Dunleavy Hall

Jewelry Making:
Make and Take Bracelet and Earrings
Stop wasting valuable time and expensive gasoline looking for jewelry to compliment that special outfit! In one night you will design and learn to finish your own stretch bracelet and earring set.

Instructor: Kris Trunzo, mixed-media artist
Tue, Sep 25
6-7:30pm
$30 (includes all materials)
Artzee, 549 Center Street
Lewiston, NY 14092

Jewelry Making:
Step it up a Notch - Jewelry Making
Do you want to take your jewelry making skills a step further? This class will teach you the basics of pattern design, bead compliment and crimping. In an evening you will leave with a beautiful one-of-a-kind toggle bracelet of your own creation.

Instructor: Kris Trunzo, mixed-media artist
Tue, Oct 2
6-8pm
$40 (includes all materials)
Artzee, 549 Center Street
Lewiston, NY 14092

Jewelry Making:
Chandelier Earrings
If you love those long trendy earrings you see in all the fashion magazines, then this class is right up your alley. Design your own one-of-a-kind pair of dangle earrings. You won’t see a duplicate anywhere on the street.

Instructor: Kris Trunzo, mixed-media artist
Tue, Oct 9
6-8pm
$25 (includes all materials)
Artzee, 549 Center Street
Lewiston, NY 14092

Watercolor Painting
Bring your artistic talents to new levels. Whether you are a beginner or intermediate level, learn the fundamentals and new techniques of watercolor painting. No supplies are needed the first night and additional supplies will be discussed.

Instructor: Shawn Kosmala, artist
Section I: Tues, Sep 11-Oct 16
Section II: Tues, Oct 30-Dec 4
(6 sessions)
7-9pm
$69
Dunleavy Hall

Hand Printmaking
Explore the world of hand printed printmaking and learn these great fundamentals and techniques. Put your new found skills to use creating original works of art, cards, or use in scrapbooking. No supplies are needed the first night and additional supplies will be discussed. A great class for beginners to intermediate.

Instructor: Shawn Kosmala, artist
Section I: Thu, Sep 13-Oct 18
Section II: Thu, Nov 1-Dec 6
(6 sessions)
7-9pm
$69
Dunleavy Hall

Learn More.
call to register 716.286.8181
Paralegal Certificate Course
This intensive, nationally acclaimed program is designed for beginning as well as advanced legal workers. Students will be trained to interview witnesses, investigate complex fact patterns, research the law, and assist in preparing cases for courtroom litigation. The practice-oriented instruction relates to the areas of law in which paralegals are most in demand. Students will be expected to complete a significant amount of homework for each session. This program will help students increase their office’s efficiency, productivity, and billable hours, as well as learn new marketable job skills. Successful graduates will be awarded a Certificate of completion from Niagara University. To receive a Certificate, students must pass six quizzes and successfully complete five legal document writing assignments.

Tue, Thu, Sat
Oct. 16-Dec 8
Tue & Thu 6-9:30pm, Sat 9am-5pm
$1189 (does not include books)
Dunleavy Hall
Books: Must be ordered through the Center for Legal Studies at 1-800-522-7737

Beginning Email for Everyone
Do you want to spend less time on your emails and use your time more efficiently? You will learn to log into email, read, reply, delete email. Learn about the inbox, drafts, trash, spam, trash, email safety and various options available on email. Laptops are provided for the class, but students who wish to bring their own laptops are asked to come 15 minutes prior to class start time.

Instructor: Kim Tomaszewski, The Net Cracker, LLC
Tue, Sep 25
6-8:30pm
$19

Advanced Email for Everyone
You will learn how to forward emails, attach documents/photos to emails, organize emails, create folders, create address book, create a draft, send emails to multiple parties. Email safety will be discussed. Laptops are provided for the class, but students who wish to bring their own computers are asked to come 15 minutes prior to class start time. Students must provide an email address before class and know their password.

Instructor: Kim Tomaszewski, The Net Cracker, LLC
Thu, Sep 27
6-8:30pm
$19

NYS Notary Public Preparation Class
Get prepared for the NYS Notary Public examination using actual case studies and materials that will familiarize you with notarial documents and test-taking skills. Enhance your resume and productivity for your business or employer as a Notary Public.

Instructor: Cynthia Coney-Trowman, Notary Public
Sat, Sept 22
9am-noon
$39
Dunleavy Hall 212

Introduction to QuickBooks 2012
Use the power of QuickBooks 2012 software to take control of your business accounting! In these lessons, you’ll learn how to set up a chart of accounts, pay bills, invoice customers, create receipts, and reconcile your checking account. In addition, you’ll discover how to track your accounts payable and receivable, manage your assets, control inventory, and generate estimates and reports.
Open 24/7 and course is 6 weeks
Session Start Dates: Sept 19; Oct 17; Nov 21; Dec 19
Fee: $125
Online at www.niagara.edu/ce

Computers for Absolute Beginners
Take the mystery out of computers and feel comfortable using one. This hands-on class lets you sit in front of a computer and learn about hardware, software, memory, and basic Windows operations. Don’t let the computer world “surf” by you. Sign up today!

Instructor: Chester Barosky, technology trainer.
Sat, Oct 20-Nov 3
(3 sessions)
10am-noon
$59

Blogging for Money, Optimizing your Website for Profit
Do you enjoy blogging? Do you want to know how to make profits from your blog? Is blogging a hobby that you want to turn into a career? Moreover, what would Steve Jobs website or personal blog look like? Learn the mechanics of blogging in this online, interactive course. For six weeks, you’ll receive A+ instruction on Google adwords, how to complete engaging, blog posts, what’s the skinny behind keywords and how optimizing your blog or personal/business website can help you create a lucrative, residual income. You’ll receive a step-by-step guide in writing compelling blog posts and learning focused activities. You’ll also receive one-on-one critique from a blogging pro. It is all in how you write it and let the web, market it for you. Are you ready?

Instructor: Miko Holt, professional blogger
Section I: Mon, Sep 10-Oct 15
Section II: Tue, Oct 16-Nov 20
7:15-9:15pm
$39
Dunleavy Hall 131

learn more at www.niagara.edu/ce
Microsoft Office Certificate
Take all 5 classes or sign up for the class you need. Advance your career and use all the knowledge you gain in these classes to utilize your computer to its fullest. Learn all the latest tips and tricks and get all your questions answered. Register for all five classes for only $220 and save money (a $25 savings!)
Instructor: Gordon Slipko Jr., computer expert.
Sat, Oct 6-Nov 3
9am-noon
$220
Dunleavy Hall, room 131

Windows: Maximizing Your Computer
Are you frustrated sometimes with your computer? Learn tips and tricks that will save you thousands of hours. Experienced or new users will discover how to run several programs simultaneously, share information and maximize desktops. A must for all computer users! You will be using menus, folders, and dialog boxes to their fullest potential.
Sat, Oct 6
9am-noon
$49

Word: An Introduction
Create, delete, move, cut, copy, paste and produce amazing documents in minutes. Properly learn how to handle multiple pages a or a single document that will look professional. Also, learn some creative tips for adding graphics during hands-on exercises. Feel free to bring sample documents to class that you want to make better.
Sat, Oct 13
9am-noon
$49

Excel I: Tips, Tricks and Basics
Learn shortcuts and tricks for setting up fully formatted worksheets with ease. Discover secrets behind writing powerful formulas, using functions, and analyzing data. Create custom charts, macros and custom toolbar buttons. Topics will be addressed according to student interest and ability.
Sat, Oct 20
9am-noon
$49

Excel II: Advanced
Get more tips, tricks and learn what else you can do in this advanced class. Review calculations and built-in functions, and then learn to create more complex formulas. Link data between spreadsheets, pivot tables or charts and properly print advanced spreadsheets. Excel I is not required, but all students should have basic Excel knowledge.
Sat, Oct 27
9am-noon
$49

Power Point: Presenting the Best
Create powerful presentations and slide shows to enhance your marketing and sales efforts. Learn how to develop an outline and pick a look for your slide show. Add or rearrange your slides; format text; preview, run, and print your handouts for your best presentation. Everyone needs to know this program!
Sat, Nov 3
9am-noon
$49

Researching Your Family History Online
Maybe somewhere in your family history you are related to someone famous? Students will set a goal for their research, learn how to document information, explore many free and paid Internet sites, learn researching tips and how to read various records. Students will begin their own family trees. This class is designed for the beginner to learn about researching family history with online resources. Prerequisites for students: Basic computer skills.
Instructor: Kim Tomaszewski, The Net Cracker, LLC
Tue & Thu, Oct 16-18
(2 sessions)
6-7:30pm
$24

Saving and Making Money with the Internet
Discover all the savings possible on-line! Buy $25 gift certificates for your favorite restaurants for only $2! Purchase jewelry for a fraction of the costs! Print coupons to cut your grocery bills in half! Save on favorite family activities with the power of group buying! You will be amazed how easy it is to save money using the internet. Prerequisite: You must have an email account and a Facebook account is recommended.
Instructor: Sandra Davis, computer trainer
Mon, Sep 17-24
(2 sessions)
6:30-8:30pm
$39

Think More.
Continuing Education coordinates and hosts conferences for groups, such as the Buffalo Sabres and high school Advanced Placement teachers.
Photoshop Essential Skill
Are you interested in graphic design, transitioning to digital photography or learning the essential skills for this industry-standard program? Learn Photoshop by completing a series of real world projects which include learning digital imaging basics; preparing images for print or the web; fixing imperfections; compositing multiple images using layers; working with layer masks and more. A great class for anyone interested in improving their photos. Ideal for designers, photographers, marketers and anyone pursuing a career in graphic design. Training is in a Mac lab but Windows users will find that Photoshop works almost precisely the same way on their PC. No prior experience with Photoshop is needed, but student should be experienced with basic computers and software programs. Learn step-by-step how Professional Graphic Designers and Photographers use Photoshop on a range of projects. Space is limited.
Instructor: Donald Trainor, computer expert
Mon, Sep 17-Oct 22
(6 sessions)
6:30-9:30pm
$295
Dunleavy Hall, room 122

Photoshop Advanced
Taking your images to the next level. Are you interested in building on your existing knowledge of Photoshop to give your images a much more professional and polished look? Learn advanced Photoshop techniques by completing a series of real world projects which include creating complex selections; working with the pen tool and paths; automating workflow with Actions; adding vector shapes and masks; using Smart Objects and more. Ideal for designers, photographers, and anyone pursuing a career in graphic design. Training is in a Mac lab but Windows users will find that Photoshop works almost precisely the same way on their PC. Students must have a basic knowledge of Photoshop including working with layers. Learn step-by-step how Professional Graphic Designers and Photographers use Photoshop on a range of projects.
Instructor: Donald Trainor, computer expert
Mon, Nov 5-26
(4 sessions)
6:30-9:30pm
$195
Dunleavy Hall room 122

Learning Web Design with Dreamweaver
Are you looking to get into web design, maintain a current website or learn the essential skills for this industry-standard program? Learn Dreamweaver by building a website from the ground up. Focus on using standards to ensure interoperability, accessibility and usability; managing websites using Dreamweaver; incorporating images and media files; using Cascading Style Sheets (CSS) and more. Developed for people new to web design and ideal for designers, business owners who need a web presence, marketers and anyone who wants to go beyond expensive, cookie cutter web design services. Training is in a Mac lab but Windows users will find that Dreamweaver works almost precisely the same way on their PC. No prior experience with Dreamweaver is needed, but student should be experienced with basic computers and software programs. A basic knowledge of Photoshop or other image editing software is helpful but not required. Learn step-by-step how Professional Web Designers use Dreamweaver to create attractive, usable websites. Space is limited.
Instructor: Donald Trainor, computer expert
Wed, Sep 19-Oct 24
(6 sessions)
6:30-9:30pm
$295
Dunleavy Hall, room 122

Basic EMT Original
This course introduces the student to basic life-support knowledge, skills and concepts as recognized by the New York State Department of Health. Upon successful completion of the course and a state practical skills examination, the student will be allowed to sit for the NYSDOH written Certification examination. Course content includes the legal aspects of emergency care, medical and trauma assessment, blood-borne pathogens and universal precautions, airway management and adjunct usage pharmacology and emergency medication administration, CPR and Automatic External Defibrillation, hemorrhage control, spinal immobilization, fracture management, hazardous materials awareness, childbirth, weapons of mass destruction awareness, and environmental and medical emergencies. Students successfully completing the course will be issued certificates by Niagara University and the American Heart Association for their CPR and AED certification cards.
Tue & Thu, beginning Aug 28
6:30-9:30 pm
$700. Free for students eligible for funding *
Niagara University
Dunleavy Hall, room 103

EMT-D Refresher/Challenge
A training program designed to be adaptable to the needs of the recertifying basic EMT-D whose certification has not expired or the basic EMT whose certification has lapsed. Each student is required to complete a challenge exam, after which the student’s performance is reviewed and an individual needs program developed. Upon successful completion of the course and a state practical skills examination, the student will be allowed to sit for the NYSDOH written certification examination. This course challenges as well as prepares the basic EMT to recertify. It presents a general overview of the Basic EMT Original curriculum while bringing the student up-to-date with recent NYS standards and protocols.
Tue & Thur, beginning Aug 28
6:30-9:30pm
$350 Free for students eligible for funding *
Dunleavy Hall, room 103

learn more at www.niagara.edu/ce
Keep your heart healthy
Let’s discuss the New Year’s resolutions you should have made or didn’t keep. We’ll talk about healthy diet choices, exercise types and simple medicine to protect your heart. Things you should know about cardiac risk factors, cholesterol and cardiac testing will also be covered.
Instructor: Anthony Bonner, MD
Tue, Sep 18-25
(2 sessions)
6:30-8:30pm
$5

Reduce toxicity in your home: DIY cleaning products
Did you know that indoor air pollutants are often 2 to 5 times (and sometimes as much as 100 times) greater than outdoor levels! Discover ways to save money, your family, and the planet by using homemade cleaning products. Learn what ingredients to avoid, leave with recipes for all your household needs and explore everyday items to use in your home to leave it clean and healthy. Another way to embrace a happier, healthier, holistic lifestyle! Participants are asked to bring their own 32 ounce spray bottle and will leave with their own Wonder Spray.
Instructor: Ami Patrick, holistic health coach
Tue, Nov 13
6:30-8pm
$19

Delish Nutrish 2: Whole Foods Living
Have kale and quinoa become a staple in your diet? Time to take it to the next level! This 3-week wellness series is the sequel to Delish Nutrish and introduces even more nutrient-dense, delicious foods. Add variety to your routine and create further momentum in reaching all of your health goals. Classes include cooking demonstrations and tastings, take-home recipes, grocery shopping lists, nutritional benefits and much more. Learn how to feed your body, mind and spirit in a fun, balanced way.
Instructors: Ami Patrick & Eileen Hoffman
Tue, Oct 23-Nov 6
(3 sessions)
6:30-8pm
$59
Dunleavy Hall

Sweet surrender: Treat Yourself with Healthy, Delicious Desserts
Just in time for the holiday season! Learn how to indulge in rich, satisfying treats, using nutrient-dense ingredients. These delicious recipes will bring you energy and joy, instead of sugar crashes and guilt. Leave with an array of recipes, information and resources to combat cravings, refined sugars and weight gain. All recipes are gluten and dairy-free and made with natural sweeteners or dried fruit.
Instructor: Ami Patrick, holistic health coach
Tue, Dec 4
6:30-8pm
$19
Dunleavy Hall


At Niagara, you can study abroad, gain real world experience through our many internships and prepare yourself for a successful career. In fact, our recent graduates have a job placement rate of 91 percent.
Choose from over 50 undergraduate programs plus graduate programs in business, education, criminal justice and interdisciplinary studies.

For more information or to schedule a visit call: 1.800.462.2111 or visit niagara.edu
Email: admissions@niagara.edu

Do more at Niagara.
**Guitar for Everyone... from a professional!**

Don’t say to yourself “I wish I could play guitar like that,” because now, you can. Take this simple, easy-to-learn program from one of the best guitarists in the area and start playing.

Students should bring a basic classical guitar to this group lesson class. Start today and soon you’ll be playing the way you’ve always wanted.

*Instructor: Jamie Holka, third place, North American Rock Guitar Competition. www.jamieholka.com*

Mon, Oct 1 - Nov 19  
(8 sessions)  
6:30-8:30pm  
$99  
Dunleavy Hall

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**American Sign Language**

Today, signing is a growing language, and is seen more and more in the media. We will cover an introduction to basic sign language communication emphasizing basic level signs, words and phrases, finger spelling, grammatical sign principles, and cultural information.

*Instructor: Kathy DuBois, experienced sign language instructor.*

Sat, Sep 22 - Nov 10  
(8 sessions)  
9-11am  
$59  
Dunleavy Hall

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**Learning & Leisure**

**Introduction to Screenwriting**

There’s never been a better time to start a career as a screenwriter. With technological breakthroughs bringing the cost of making and distributing movies down to almost nothing, there's going to be a huge demand for great scripts—and for people who can write them. Whether you want to write micro-budget indie films or Hollywood blockbusters, this course will teach you everything you need to know to create a script that can sell. You’ll start with the fundamentals of stories—why audiences need them, what they expect from them, and what kinds of stories work time after time. Then you'll learn how to write your own. You’ll see how to come up with an idea, how to develop that tiny spark into a story, and finally how to structure it into a screenplay.

Open 24/7 and course is 6 weeks  
Session Start Dates: Sept 19; Oct 17; Nov 21; Dec 19  
Fee: $125  
Online at www.niagara.edu/ce

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**Beginner Ballroom Dancing**

Don’t be a wallflower at your next dance, wedding, or party! If you’ve always wanted to learn how to ballroom dance, this is the right place for you. Learn to dance for fun and fitness! This course on social dancing will get you on the dance floor in no time as you learn your smooth and Latin dances.

*Instructor: Joevene Viola, dance teacher.*

Thu, Oct 4 - Dec 6 (excl 11/22)  
(10 sessions)  
7-8pm  
$79  
Gallagher Multipurpose Room Lower level

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**Intermediate Ballroom Dancing**

This course is a continuation of Beginner Ballroom Dancing, offering more advanced steps with added patterns and styling. You will learn both ballroom smooth and Latin dance steps with emphasis on floor craft and technique. Make your social dancing more interesting and lots of fun.

*Instructor: Joevene Viola, dance teacher.*

Thu, Oct 4 - Dec 6 (excl 11/22)  
(10 sessions)  
8-9pm  
$79  
Gallagher Multipurpose Room Lower level

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**NUSTEP Niagara University Senior Term Enrichment Program**

Niagara University offers many entry level (general education) college courses in local high schools for college credit. This program allows qualified juniors and seniors the opportunity to challenge themselves to the rigors of college level work while remaining on their high school campus - all at a discounted cost.

- The instructors use the course descriptions, outlines, syllabi and exams constructed by the academic department at the university  
- NEW: Accredited by The National Alliance of Concurrent Enrollment Partnerships!  
- Students who receive free/reduced lunches qualify for a tuition waiver with proper documentation.  
- Ask your school counselor if your high school participates.

For more information on NUSTEP, visit: www.niagara.edu/nustep

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**For more information on NUSTEP, visit:** www.niagara.edu/ce
Start Your Own Edible Garden
Grow delicious, nutritious fruit and vegetables in your own backyard! In this course, you’ll learn how to give your garden a healthy start and keep it growing strong all season. You’ll begin by figuring out which type of garden is right for you. Not everyone has the same amount of time, space, or sunshine, so the first step to a great harvest is selecting the right crops. You’ll explore climate considerations, learn how to read a zone hardiness map, and find out how to spot a micro-climate in your yard.
Open 24/7 and course is 6 weeks
Session Start Dates: Sept 19; Oct 17; Nov 21; Dec 19
Fee: $125
Online at www.niagara.edu/ce

Fall Garden Cleanup: Getting Ready For Your Best Garden Next Spring!
Find out what you need to do now to save time next spring and get your best garden yet. Learn about what you need to do with your bulbs, fertilizing, fish, ponds, pots, planting, pruning, shrubs and trees. Our class will help you minimize the work needed to get going next spring and have the best results ever. Your garden will thank you come spring.
Instructor Rich Levy, gardening expert
Thu, Oct 18
7-9pm
$19
Dunleavy Hall

Great Digital Photos – Digital Photography
Discover how to stop taking digital snapshots and start creating photographs with the WOW factor. Discover your inner creativity through the basic principles of photography in simple, down-to-earth language. Practice what you discover through the weekly photographic assignments. If you love to take pictures, bring your digital camera and find out how creative you can be.
Instructor: Chester Barosky, technology trainer, digital photographer.
Sat, Sep 8-29
(4 sessions)
10am-noon
$39
Dunleavy Hall

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The new Post 9/11 GI Bill and Yellow Ribbon Program make Niagara University as affordable as any school in the country.

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Visit us on the Web at www.niagara.edu/veterans or e-mail veterans@niagara.edu
Antiques 101
Am I rich and don’t even know it?
Want to supplement your income while working out of your home or find out how much grandma’s heirlooms are worth? Learn to research antiques and find out the true market value of an item using internet searches such as Ebay completed items, auction catalogs and price guides. Peter Jablonski of Peter J’s Antiques will teach you how and where to buy antiques, how to appraise them, and how to sell them using PayPal and Inkfrog. You can even bring in items for appraisal. Peter is an established antiques dealer and has sold internationally on Ebay.
Wed, Sep 26-Oct 10
(3 sessions)
6:30-8:30pm
$49
Dunleavy Hall

Defensive Driving Course
Offers 10% discount on auto insurance Niagara University offers defensive driving courses in association with the New York Safety Program. Completing the course entitles you to a 10 percent discount on your automobile insurance premiums in the state of New York each year for three consecutive years. The Department of Motor Vehicles will also deduct up to four points from your driving record if points were assigned in the last 18 months. Certain restrictions apply to the point reduction privilege. Niagara University urges all drivers, whether youthful, experienced, or mature, to take this six-hour defensive driving course.
Instructors: NYSP certified teachers.
Saturdays
Sep 15, Oct 20, Nov 10, Dec 8
9am-3pm
$35
Dunleavy Hall 103

Get Paid to Talk:
Making Money with Your Voice
Ever been told you have a great voice? From audio books and cartoons to documentaries, commercials, and more, this class will introduce you to the growing field of voice over. Today, the range of voices hired has grown dramatically from the days of announcers. Learn what the pros look for, how to prepare, and where to find work in your area! We’ll discuss industry pros and cons and play samples from working voice professionals. In addition, you’ll have an opportunity to record a short professional script under the direction of our teacher. This class is lots of fun, realistic, and a great first step for anyone interested in the voice over field. In an effort to ensure a quality class experience, we must limit attendance! For more information please visit www.voicecoaches.com/gptt .
Instructor: Voice Coaches Services
Wed, Oct 17
6:30-9pm
$19
Dunleavy Hall

Get Funny!
The ability to create humor is a skill many people don’t have, yet wish they did. If you’re interested in learning how to come up with jokes or witticisms on the fly, punch up dull material for an audience, or make a living as a comedy writer, this course will get you going. Your instructor, an experienced comedy writer and working actress, will guide you through a wide range of comedic sources. You’ll learn how to write a one-liner, use physical humor, target your audience, find the humor in everyday events and much, much more.
Open 24/7 and course is 6 weeks
Session Start Dates: Sept 19; Oct 17; Nov 21; Dec 19
Fee: $125
Online at www.niagara.edu/ce
Wilton Method: Cupcakes
Learn the basic skills of cake decorating as you try your hand at decorating cupcakes. Ice cupcakes, create pull out stars, dots, and lines. You’ll also make rosettes and leaves. A great mom and me opportunity! Registration fee does not include class materials. Class materials may be purchased from regional craft chains.

Choose a date.
Instructor: Laurie Popielarski, Wilton Method Instructor
Mon, Sep 10, 24 or Wed, Dec 12
(1 session)
6:30-8:30pm
$25
Dunleavy Hall

Wilton Method Cake Decorating
Decorating Basics
Let the fun begin as you learn the fundamentals of decorating amazing party cakes, cupcakes and cookies! Discover creating impressive decorations such as drop flowers, stars, rosettes, shell borders, pompom flowers, shaggy mum and leaves. The Wilton Method Decorating Basics Course is the perfect place to start learning the art of cake decorating! Registration Fee includes student book. Does not include class materials. Class materials may be purchased from regional craft chains.

Instructor: Laurie Popielarski, Wilton Method Instructor
Wed, Oct 17-Nov 7
(4 sessions)
6:30-8:30pm
$45
Dunleavy Hall

Wilton Method: Flowers and Cake Design
Learn how to create spectacular floral cakes! Work with fondant, gumpaste, and royal icing as you learn the essentials of making flowers such as the pansy, rose, apple blossom, primrose, daffodil, violet, lily and rosebud. Create dramatic designs using the reverse shell and basket weave. Get ready to impress your family and friends with what you can do! Registration Fee includes student book. Does not include class materials. Class materials may be purchased from regional craft chains.

Instructor: Laurie Popielarski, Wilton Method Instructor
Wed, Nov 14-Dec 5
(4 sessions)
6:30-8:30pm
$45
Dunleavy Hall

“...The materials were great and the staff very friendly. I would come to Niagara University again and recommend it to my peers.”
- Maura D.

Couponing Crazy
Would you like to learn how to drastically cut your spending? You will learn the tricks of ethical couponing and how to stockpile at rock bottom prices. Recently our instructor GOT MONEY BACK from the store using her coupons. Learn all the tips and tricks to save throughout the year. Bring a note pad because you won’t want to miss all the secrets that are revealed. Start saving immediately!

Instructor: Sandra Davis, couponing guru
Wed, Sep 19 or Oct 17
6:30-8:30pm
$19

Couponing for Christmas
Getting ready for Black Friday
Who doesn’t want to save money during the holidays? Learn simple and easy techniques during the busy season to save money, get the gifts you want, AND walk home with cash in your pocket. Make the holiday season extra special with wonderful moments and less anxiety over your finances.

Instructor: Sandra Davis, Couponing guru
Mon, Nov 5
6:30-8:30pm
$19
Dunleavy Hall

call to register 716.286.8181
“Don’t be afraid, it’s only cooking” with Craig Moriarity
All new classes. Beginners will learn basic preparation including sauteing and baking.

Basic Soups
A beginners course designed to teach basic soup preparations such as stocks, cream soups and purees. Students will make soups from scratch as well as quick homestyle soups made from readily available ingredients. Fall is coming, let’s warm up with fresh made soups.
Sat, Sep 22
10am-noon
$39

The Saute Pan
A cooks best friend. A beginners course on the proper usage of the stove top and the saute pan. Students will learn how to use heat properly to present delightful and elegant dishes such as chicken marsala and veal piccata.
Sat, Oct 13
10am-noon
$39

For Your Guys Only
A class exclusively for men. Every gentlemen needs to know how to prepare a full course dinner for his significant other without using the phrase “char broiled”. We will cover an appetizer, main course and a dessert designed to impress the love of your life.
Sat, Nov 10
10am-noon
$39

College of Hospitality and Tourism Management presents:
Student Managers Dining Series Fall 2012
Four-course dinner for $18 per person

Enjoy “Our Gourmet Statler Dining Room menu," a themed sit down dinner menu which includes two appetizers, entree, dessert and beverage, coffee/tea.* Prepared and served by the students in our food production class.

Seating at 6, 6:30 and 7pm the following dates: Oct. 30 & 31 • Nov. 1, 6, 7, 8, 27, 28, 29 • Dec. 4, 5, 6

Call Niagara University’s Office of Continuing Education for reservations at (716)286-8181.

*Menus are not released prior to the date of the event.

learn more at www.niagara.edu/ce
“Cooking with Jennifer”
Learn from one of the area’s best culinary experts, have a lot of fun, and then amaze your guests with new cooking skills. Register today because space is very limited. We’re all watching the Food Network and cooking shows, so why not put yourself into a cooking class today.
Instructor: Jennifer Diez, cooking expert
St. Vincent’s Hall, 4th floor kitchen.
Fee includes food cost. Bring your own apron.

BYOB Night
Come and enjoy a hearty meal, complete with appetizer and dessert, all prepared hands on! We will then share our meal (and wine or beer) with the new friends we have made! You must be 21 or older to attend this class.
IMPORTANT NOTE: If you do bring your own beverage, note that there will be a limit of only two drinks per person which will be served by University Sodexo operations.
Fri, Oct 26
7-9pm
$39

Garden Party
Don’t pack up the outdoor furniture yet because a garden party is a fun way to end the summer season! In this class we will make the perfect outdoor menu to entertain friends and family as well as learn some fun and unique decorating tips and ideas!
Sat, Sep 15
10am-noon
$39

Homemade Soups
Fall is most definitely “Soup Season”! Join in on the fun in this class where we learn the different types of soup and make a cream soup, a chowder, a vegetarian soup and a bisque! With the freshest vegetables from our local growers, how can you go wrong?
Sat, Sep 29
10am-noon
$39

Hors D’oeuvres “To Go”
We will prepare 4 different hors d’oeuvres that are perfect to take to friends when you are invited! This class will sparkle your creativity and get you thinking outside of the box (the frozen hors d’oeuvre box that is!)
Sat, Oct 20
10am-noon
$39

Pairing Wine with Food
Back by popular request, we are pairing wine with food, so sit back and enjoy yourself! We will sample 5 different wines from different regions that have been perfectly paired with accompanying dishes, (prepared by Jennifer) and we will discuss each course and wine origin as your food samples are served! You must be 21 or older to attend this class.
Fri, Nov 9
7-9pm
$39

Holiday Cocktail Party
Hamptons Style
If you want to host an elegant holiday party, and be the envy of your neighborhood then this class is for you! We will make unique and special small bites that will impress your friends and neighbors all in true Classic Hampton style! If it’s good enough for Ina Garten (Barefoot Contessa) from the Food Network show, its good enough for us!
Sat, Nov 17
10am-noon
$39

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Online courses are informative, fun, convenient, and highly interactive. Our instructors are famous for their ability to create warm and supportive communities of learners. All courses run for six weeks (with a two week grace period at the end). Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more. Courses brought to you in partnership with Ed2go.

Our MOST Popular!
Start dates: Sept. 19; Oct. 17; Nov. 21; Dec. 19

Medical Terminology:
**A Word Association Approach**
Prepare for a career in the health services industry by learning medical terminology in a memorable and enjoyable fashion.

Keyboarding
Learn how to touch-type or improve your existing typing skills using Keyboarding Pro 5.

Introduction to Microsoft Excel 2010
Become proficient in using Microsoft Excel 2010 and discover dozens of shortcuts and tricks for setting up fully formatted worksheets quickly and efficiently.

Creating Web Pages
Learn the basics of HTML so you can design, create, and post your very own site on the Web.

A to Z Grantwriting
Learn how to research and develop relationships with potential funding sources, organize grantwriting campaigns, and prepare proposals.

Speed Spanish
Learn six easy recipes to glue Spanish words together into sentences, and you’ll be engaging in conversational Spanish in no time.

Beginning Writer’s Workshop
Get a taste of the writer’s life and improve your writing skills in this introduction to writing creatively.

Secrets of Better Photography
Explore strategies and learn a variety of tricks to create excellent photographs in all types of situations.

Accounting & Finance
**Accounting Fundamentals**
Gain a marketable new skill by learning the basics of double-entry bookkeeping, financial reporting, and more.

**Where Does All My Money Go?**
Learn how to get control of your money once and for all.

**Protect Your Money, Credit, and Identity**
Learn how to guard against scam artists, identity thieves, predatory lenders, and abusive debt collectors.

**Learn to Buy and Sell on eBay**
Auction pros teach you how to work from home or earn extra income by buying and selling goods online.

Business
**Computer Skills for the Workplace**
Gain a working knowledge of the computer skills you’ll need to succeed in today’s job market.

**Fundamentals of Supervision and Management**
Learn the people skills required to motivate and delegate, and learn tools for solving problems and resolving conflicts.

**PMP® Certification**
Begin a well-paying career as a project manager by preparing to take and pass the PMP certification exam.

**Business and Marketing Writing**
Write great marketing copy to improve your company’s image and your chances of getting hired or promoted.
Computer Applications

Word 2010
Master the more advanced features of Microsoft Word 2010 and learn how to create an index, build a list of figures, design a table of contents, do desktop publishing, perform a mail merge, and use timesaving shortcuts.

PowerPoint 2010
Learn how to use Microsoft PowerPoint 2010 to create exciting slide presentations that include SmartArt, multimedia, animation, sound, charts, clip art, and hyperlinks.

Excel 2010
Take your Microsoft Excel 2010 skills to the next level as you master charts, PivotTables, Slicers, Sparklines, and other advanced Excel features.

QuickBooks 2011
Performing Payroll in QuickBooks 2011

Dreamweaver CSS
Learn to use Adobe Dreamweaver CSS to design, create, and maintain user-friendly Web sites full of professional-quality Web pages.

InDesign CS5
Learn how to use Adobe InDesign CS5 software to design and produce professional-quality letterhead, brochures, business cards, and more.

Design

Designing Effective Websites
Learn powerful graphic design techniques and build Web sites that are both attractive and wickedly effective.

Making Movies with Windows Vista or XP
Learn how to create fun, professional-quality movies using Windows.

Photoshop Elements for the Digital Photographer
Master the tools in Adobe’s Photoshop Elements and take your image-editing skills to the next level!

Health Care and Medical

6 weeks
Start dates: Sept. 19; Oct. 17; Nov. 21; Dec. 19
Fee $ Varies based upon course
Online at www.niagara.edu/ce-online

Medical Terminology: A Word Association Approach
Prepare for a career in the health services industry by learning medical terminology in a memorable and enjoyable fashion.

Assisting Aging Parents
Be prepared to handle the challenges you and your parents will face in the coming years, while learning to cherish the transition.

Genealogy Basics
Learn where to look, who to contact, and how to use research tools to begin an exciting and fascinating exploration of your roots.

Become an Optical Assistant
Learn what it takes to become an optical assistant and discover why it’s one of today’s most popular and fascinating career opportunities.

Explore a Career in a Dental Office
Discover the wide range of dental office careers open to you, master basic dental anatomy and terminology, and learn how dental professionals create healthy smiles.

Language and Arts

Drawing for the Absolute Beginner
Gain a solid foundation in drawing and become the artist you’ve always dreamed you could be!

Start Your Own Arts and Crafts Business
Learn how to start your own arts and crafts business from a professional artist.

Photographing People with Your Digital Camera
Learn to take beautiful pictures of adults, children, and babies.

Spanish for Medical Professionals
Learn medical Spanish quickly and easily, honing your basic conversational skills and mastering key healthcare words and phrases.

Law and Legal

Business Law for the Small Business Owner
Learn how to successfully protect your small business and solve most of the legal problems that may arise.

Spanish for Law Enforcement
Master the fundamentals of the Spanish language by practicing basic conversational skills and learning essential Spanish terminology for law enforcement situations.

Personal Development

Guitar
Master basic guitar skills and become the musician you’ve always wanted to be.

Luscious, Low-Fat, Lightning-Quick Meals
Join a registered dietitian and discover how easy it can be to prepare meals that are both delicious and nutritious!

Interior Design
Explore a career in interior design as you learn how to transform any room into a beautiful and functional space.

Mastering Public Speaking
Learn the secrets of effective public speaking and small group communication.

Music Made Easy
Learn the fundamentals of music theory. Be able to read, write, and play simple music.

Pleasures of Poetry
Create your best possible work, whether you’re looking to be published or simply wish to craft beautiful poems for friends.

Teaching and Education

Solving Classroom Discipline Problems
Veteran teacher reveals the secrets to an orderly classroom. A step-by-step approach to effective, positive discipline.

Using the Internet in the Classroom
Discover how you can use the Internet to make teaching easier for you and more relevant to your students.

Test Preparation

6 weeks
Start dates: Sept. 19; Oct. 17; Nov. 21; Dec. 19
Fee $ Varies based upon course
Online at www.niagara.edu/ce-online

GED Preparation
SAT and ACT
Master the questions on the ACT and new SAT.

GMAT / GRE / LSAT
Learn about college entrance procedures, developing analytical reasoning skills, and improving your test-taking skills (course 1 of 2).

Writing and Publishing

Writing Essentials
Master the essentials of writing so you can excel at business communications, express yourself clearly online, and take your creative literary talents to a new level.

Resume Writing Workshop
Discover the secret to transforming your tired, boring resume into a powerful tool that will get you interviews.

The Keys to Effective Editing
If you aspire to be an editor, this course will teach you the fundamentals of top-notch editing for both fiction and nonfiction.

Fiction Writing
Explore advanced fiction writing techniques with a published novelist.

Forensic Science for Writers
Learn the secrets behind forensic science and add new characters, depth, and marketability to your fiction.

Breaking Into Sitcom Writing
Introduction to Journaling

Mystery Writing
Research Methods for Writers
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Programs are available in the following areas:

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- Media and Design
- Hospitality and Gaming
- Skilled Trades and Industrial

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- Career Counselors will help you prepare for the transition from the classroom to the workplace
- Courses are all open-enrollment and self-paced
- No additional charges - all materials, workbooks, and software are included in the course fee

Six Sigma Black Belt
Course material provides an in-depth look at the Six Sigma Black Belt DMAIC problem-solving methodology, as well as deployment and project development approaches.

Six Sigma Green Belt
The Six Sigma Green Belt Online Training Program encompasses all aspects of running a Six Sigma green belt business, including management, service delivery, design, production, and customer satisfaction.

AutoCAD 2009
Learn the skills needed to create and edit simple drawings and gradually introduce more advanced AutoCAD skills.

Medical Billing & Coding + Medical Terminology
The medical billing and Coding + medical terminology Program will prepare you for an entry-level position doing medical billing or coding, while also teaching you proper medical terminology and spelling.

Administrative Medical Specialist with Medical Billing and Coding
Get the skills you need to become an administrative medical specialist, medical billing specialist, or a medical coder.

Event Management & Design
From planning to pyrotechnics, the event management and design Online Training Program will teach you everything you need to know to create events that are truly special.

Bookkeeping the Easy way with Quickbooks.
Master basic bookkeeping and accounting skills using QuickBooks 2010.

CompTIA A+ Certification Training
Take your first step toward a career as a security professional and prepare yourself for the comptia™ Security+ Certification exam as you master the basics of system security, network infrastructure, access control, and organizational security.

Enroll Today!

All materials are included in the program fees. Each course has an instructor assigned to answer student questions and solve student problems.

MORE COURSES AVAILABLE AT OUR WEBSITE WWW.NIAGARA.EDU/CE

learn more at www.niagara.edu/ce
Classes open to 18 years or older unless otherwise indicated.

The total fee as listed in the course description must accompany all enrollments. Additional charges for lab fees, materials or textbooks are required for some courses. These fees are not payable at the time of enrollment.

Special closings due to inclement weather will be announced on local radio stations. Your instructor will review the class schedule and makeup sessions with you.

Campus Safety requires that all vehicles have a parking pass. Parking is available in campus lots for free if you park in open parking spots (yellow). Visitors/students should obtain a temporary parking pass at Campus Safety located across from the Dwyer Arena. A campus map is available online at www.niagara.edu/campus and please contact Campus Safety at 716-286-8111.

We realize that last-minute babysitting problems can occur. Unfortunately, we cannot allow children to accompany their parents to class (except where indicated in the course description). Thank you for your cooperation.

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