Business Attire Guidelines—Women

(Men see reverse)

Based on the encouragement of our alumni and business partners and with the support of our new Dean, Dr. Shawn Daly and the business faculty, Niagara University’s College of Business Administration embraces the following:

Your clothes are an important aspect of being a business professional. There will be times when you will be expected to wear business professional attire or dress in business casual clothes on and off campus. The following are the guidelines for proper attire. You should come to campus with at least one set of clothes for business professional and another for business casual events.

Example: Casual Attire
Example: Business Casual Attire
Example: Business Professional Attire

**Business Professional for Women:**

- Woman’s dress suit with dress pants or knee-length dress skirt
- Coordinated dress blouse
- Neutral hosiery is required with skirts at all times
- Closed-toe dress shoes or basic pumps (1-2” heels permissible)
- Appropriate colors for suits and skirts are black, gray and navy blue
- Avoid dresses and skirts with long slits, anything sleeveless, denim clothing of any kind, low-cut blouses, spandex pants, shorts of any kind or length, crop tops, hats, sundresses, leather pants, extremely casual shoe styles commonly worn for sports or the beach such as deck/boat shoes, sandals, and sneakers

**Business Casual for Women:**

- Skirts, which are no shorter than to the top of the knee; blouses, sweaters, polo-style shirts, jumpsuits, khaki pants, which are neither too loose nor too tight
- Boots, dressy sandals, and pumps are acceptable footwear
- Avoid novelty tee shirts (those with printed writing, slogans or numbers), shorts, spandex pants, crop tops, tank or halter tops, sweatshirts, sweatpants, hats, sundresses which are backless or have straps less than 1 inch in width, leather pants, and flip flops
Business Attire Guidelines—Men

(Women see reverse)

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Business Professional for Men:

- Men’s suit (recommended colors are black, gray, navy blue)
- Dress shirt with collar and long sleeves (white or pastel coordinated with suit)
- Plain black or brown belt matching the color of your shoes
- Dress shoes, dark socks (matching pants or shoes and extending over the calf), and a tie (nothing crazy)
- Avoid denim clothing, Dockers style pants, flight jacket/windbreaker-style coats/jackets, shorts of any kind or length, hats, extremely casual shoe styles commonly worn for sports or the beach such as deck/boat shoes, sandals, and sneakers

Business Casual for Men:

- Dress or Dockers style slacks
- Sports shirt, polo shirt, or sweater
- Clean topsiders and loafers are examples of appropriate footwear
- Avoid shorts, novelty tee shirts (those with printed writing, slogans, or numbers), sweatshirts, sweatpants, tank tops, cropped tops, hats, and flip flops