SPECIAL HIGH SCHOOL – ON CAMPUS PROGRAM
For High School Students Taking Courses On Campus

High school students who are in their junior or senior year of high school, and who are academically prepared for college level courses may apply to take classes on the Niagara University Campus.

**Students must live close enough to the university in order to commute.** The cost of a course is the same as a NUSTEP course: $65 per credit hour, plus a $20 registration fee each semester.

Students will complete a Special High School Program application for admission (available in the NUSTEP office and online), and complete all required information, including the approval of the student’s high school counselor or principal.

- Courses offered are published in the university’s fall and spring undergraduate course listings, and are available online (get website) and at the Records Office.
- Courses are usually limited to 100 level (and select 200 level) courses. Selection should be made in consultation with the school counselor.
- There is a maximum of two courses allowed each semester.
- Once courses are selected and the application is completed and signed, it should be forwarded to the Office of Continuing Education at Niagara University.
- The application will then be forwarded to the appropriate Dean(s) for review and approval.
- Upon Dean’s approval, the student will be registered for the courses. An information packet will be sent to the student to complete the process. It will include:
  - Student’s ID NUMBER (and instructions on how to get ID card)
  - Registration sheet
  - Location of Class(es)
  - Campus Safety / Parking information
  - Campus Map
  - College catalog with other relevant information.
- Student will be notified when class starts.
- Grading is completed online, and when the class is finished, student will access the online grading portal for their grades.
- When student graduates high school, it will be the responsibility of the student to request their official NU transcript if needed to be sent to another college.

This process needs to be completed each semester that the student desires to take classes.