INTRODUCTION

The purpose of this booklet is to assist your involvement in community service opportunities within Niagara and Erie Counties. Having chosen to study, teach, or work at Niagara University, your participation in community service will enrich and expand your educational experience. The Vincentian Community, founded by St. Vincent de Paul, is committed "to preach the good news to the poor." At Niagara, we live out this vision by placing "its facilities and resources at the disposal of neighboring groups and individuals," and encouraging the entire college community to have a deep concern for the rights and dignity of the human person, especially the poor, the suffering, the handicapped, and the outcast. "To a great extent, Niagara University accomplishes this through its community outreach programs and by providing an education that "fulfills their (students) intellectual, physical, emotional and spiritual potential," and which fosters the "commitment to ethical, intellectual, and social values." A commitment to community service and service learning not only complements classroom learning, but strengthens the academic program as a whole by promoting coherence and interconnectedness in the curriculum. Participants in community service and service-learning programs receive not only an education of the mind, but also of the heart as well. Participants in community service become active and involved citizens within their world as they learn the language and needs of the community. Participants can take ownership for solutions and be empowered by themselves and others.

We hope that you choose to respond. We hope that you will join the heart of Niagara University and be the difference for others.

WHO

The NUCAP/ Learn and Serve Niagara staff can help you decide upon a place of service that best fits your gifts, goals and needs, and the needs of the Niagara, Erie communities. The available staff members are: Fran Boltz, Director, Learn & Serve Niagara/NUCAP Moderator, and Jackie Freeman, Administrative Assistant (716/286-8750). Drop by for information, guidance, support, and assistance. We are located in Bailo Hall - 2nd Floor. Also, consult your professors they can help you relate your service opportunities to your courses and major.

RATIONALE OF SERVICE LEARNING

Service learning is a recognized means of addressing the alarming lack of tolerance and compassion demonstrated by multiple segments of society. At Niagara University we believe that students need ways of making a positive difference in the lives of others. Coupled with preparation and reflection, service learning contributes to academic learning as well as character development.

WHY SERVICE-LEARNING?

* To assist others in need through the sharing of your gifts, talents, and time.

* To learn from community members different than you, whether by age, economic means and status, education, physical and mental abilities, background, culture, and/or ethnicity.

* To challenge yourself and broaden your horizons by examining your own values, attitudes, and beliefs about the world.

* To connect learning and social change within the community that you study and live in.

* To understand the economic, political, and cultural structures of society and how they affect others.
* To appreciate the larger social, ethical, spiritual and environmental implications of knowledge.

* To gain experience in a field of study related to your major or future career while making a difference in your life and in the lives of others.

* To affirm or discover your faith relationship with God and respond to that relationship through service to others.

  • To develop life values of service, concern for others, and an understanding of social justice.

QUESTIONS TO ASK

All of the service agencies (which are listed alphabetically), encourage volunteers to participate on a weekly basis. To determine what, when, and where to serve, consider the following questions and then read on to the who and how sections:

  What am I looking for in a community service experience?

What concerns, questions, or problems do I see in society with which I want to get involved?

What segments of the population do I wish to serve (e.g. children, senior citizens, the homeless, the hungry, etc.)?

In what kind of environment or setting do I wish to serve (e.g. shelter, classroom, office, institution, one on one)?

What size institution would I find comfortable volunteering at? For example, large, small, national, state or local?

What needs, interests, or preferences do I have in seeking community service experiences?

In what kind of service do I wish to engage? For example: tutoring, counseling, advocacy, healthcare, companionship?

What gifts or talents do I feel that I possess or that I wish to in order to serve others?

What kinds of commitment in terms of time and frequency do I wish to make?

What are your career goals? How would a community service opportunity compliment, support, or enhance these goals and prepare you?

HOW TO GET STARTED

1. Review the list of community service placements.

2. Select a site.

3. Before calling for an appointment:
- Find out about the agency, its nature and purpose.
- Ask yourself if you are comfortable with the philosophy of the agency.
- Find out if the agency is well regarded in the community and/or among other volunteers.
- Ask yourself how much structure and supervision you need to work effectively.
- Write down the days and times which you are available.
- Decide why you have chosen that agency.
- Question whether or not this agency site will best assist you in making a connection with your coursework.
- List two goals you have for yourself for service learning.

4. When calling for an appointment, use a script such as:
   - Hello, my name is (______________).
   - I am enrolled in (class) at Niagara University.
   - I would like to do my Learn & Serve volunteer hours at your agency.
   - I have (____) hours to do.
   - Could I make an appointment to meet with you?

5. Fill out the contract provided and take it with you to your appointment.

6. At the interview, be prepared to state your availability, why you chose that particular agency, what your goals are in volunteering. This is a good time to ask what the goals of the agency are for you. Ask about a dress code for volunteers.

7. When the contract is filled out completely (including all signatures), return to Learn and Serve Office in O'Shea Presidential.

Please adhere to all paperwork deadlines. You are responsible for completing all paperwork required.

REFLECTION

As you participate in community service, a number of thoughts, feelings, questions, and/or ideas may arise. These thoughts, feelings, etc., can enable you to achieve full awareness and a better education. They should not be ignored or minimized. An important part of service is reflection. Taking the time to step back from your experience and direct action to understand the impact of the issues you face and the needs that you encounter and address, can provide a full and enriched educational experience and in some instances, faith experience. Service will change and transform you and hopefully, through service, you will make a difference in your community and world. Structuring time for reflection is necessary. In several curricular-based courses, it is a requirement that can take the form of keeping a log or journal or having open classroom discussions.

OTHER OPPORTUNITIES

CAMPUS MINISTRY OFFICE - NIAGARA UNIVERSITY

The Brothers and Sisters in Christ (BASIC) Program - participation in BASIC involves giving a week during the winter, spring, or summer break to serve those in need. Small groups travel with a campus minister to either an urban or rural location to live among the most needy of a given region for one week. The experience often involves activities with the elderly, children, the homebound, and others. In addition, reflection
meetings, both prior to and during the service week are required.

**Music Ministry** – Sharing your gift of song or other musical talent is a vital way to serve the campus faith community. Although participation in the church choir takes place in the context of a Catholic liturgy, one need not be Catholic to participate. Only the desire to enhance the worship environment through song is needed. Choice of Sunday Mass times is: 11:00 a.m., 4:30 p.m., and 10:00 p.m. Rehearsals are required.

**Peer Ministry** – A great way to develop one’s leadership skills is by serving as a peer leader for Bible study groups or at weekend retreats. By supporting the spiritual development of fellow students, volunteers gain valuable experiences in program planning, group facilitation, and time management. Training is required and administered by a campus minister. Contact Niagara University Campus Ministry Department at 286-8400, or email ministry@niagara.edu, for more information.

**LEARN & SERVE**

It is the mission of Niagara University to encourage community service, which is fulfilled by the Learn & Serve Office.

**ONE-DAY EVENTS**

Events are sponsored by NUCAP throughout the semester. We have activities both on and off campus. These include bingo and card parties at nursing homes, participation with the City of Niagara Falls for clean sweep and environmental programs. We strive to share the resources of the campus by inviting youth and people with disabilities to join us for skating and swimming parties, as well as open gym nights, dinners, movies and picnics.

NUCAP also offers a listing of agencies looking for volunteers for one-day events in the Niagara area. This could include soup kitchens, block parties, clean ups, conferences, phone a thons, etc. Our aim is to get people connected. A current listing of NUCAP activities can be found on the Learn & Serve webpage.
Aquarium of Niagara

Buffalo City Missions
Buffalo Federation of Neighborhood Centers (BFNC) Niagara Falls Expansion

Canine Helpers for the Handicapped
Carolyn’s House
Center City Neighborhood Development Corporation
Children of Niagara Childcare, Inc.
City of Niagara Falls/City Hall
Community Missions Kitchen

The Dale Association, Inc.

Evergreen Health Services

Family & Children’s Service of Niagara, Inc.
First Presbyterian Church of Lewiston Tuesday Night Program for Kids
First Step Child Care Center
Food Bank of Western New York
F.O.R.C.E.S. (Friends of Recreation Conservation & Environmental Stewardship
Francis Center

Global African Village

HANCI/Trott Access Child Care Center
Happy Times Day Care Center, Inc.
Health Association of Niagara County, Inc. (HANCI)
Heart Love & Soul Food Pantry and Kitchen (Heart & Soul)
Hearts for the Homeless
Historic Holy Trinity

**John Duke Center – Niagara Falls and LaSalle Senior Services**

LaSalle Early Childhood Center, Inc.
Lewiston Public Library
Literacy NY Buffalo-Niagara, Inc.
Little Lambs Child Care Center
Lower Niagara River Region Chamber of Commerce

Magdalene Project – St. George’s
Meals On Wheels
Memorial Child Care Center
Mental Health Association
Mount St. Mary’s Hospital and Health Center

Neighborhood Legal Services, Inc.
Niagara Children’s Education Treatment Center
Niagara Community Action Program, Inc.
Niagara County District Attorney’s Office – Niagara Falls Bureau
Niagara County WorksourceOne Center
Niagara Falls Boys & Girls Club
Niagara Falls Housing Authority – **ATTAIN** (Advanced Technology Training & Information Networking
Niagara Falls Memorial Medical Center
Niagara Falls Police Dept. Domestic Violence Investigative Unit
Niagara Hospice, Inc.
Niagara Rehabilitation and Nursing Center
North Tonawanda Inter-Church Food Pantry

Opportunities Unlimited
Our Lady of Peace

Porta-Niagara Girls Club & Family Center

Ready to Grow
ReNu Niagara
Rivershore Incorporated

**SABAH: Skating Athletes Bold at Heart**
Schoellkopf Health Center
SPCA of Erie County
SPCA of Niagara County
Sweet Angels

Word of Life Ministries
NAME OF AGENCY
Aquarium of Niagara

NATURE AND PURPOSE OF THE AGENCY
The Aquarium is dedicated to providing education and conservation. The facility houses over 1,500 fish species, sea lions, harbor seals, sharks, Peruvian penguins, gators, and more.

TASKS AVAILABLE FOR STUDENTS
Internships are available. Duties include: health maintenance, feeding, record keeping, husbandry, training techniques, and water quality.

AGENCY HOURS
Open daily at 9:00 a.m. (closing hours vary) – 363 days per year

SUPERVISOR(S)
Gay Molnar

ADDRESS
701 Whirlpool Street
Niagara Falls, NY 14301

TELEPHONE NUMBER
716/285-3575 – x-204 or 1/800/500-4609
716/285-8513 (Fax)

E-MAIL ADDRESS
aquariumnf@aol.com

WEBSITE
www.aquarianofniagara.org
NAME OF AGENCY

Buffalo City Missions  Back To Agency List

NATURE AND PURPOSE OF THE AGENCY

To serve to meet the spiritual and practical needs of the poor through the demonstration of the love and preaching of the Gospel of Jesus Christ

TASKS AVAILABLE FOR STUDENTS

Kitchen-Helping to prepare, serve and clean up
Pantry-Sort and organize food
Thrift Store-Sort and organize clothing
Help tutor in after school program
Help with children at daycare center

AGENCY HOURS

Monday-Friday 8am-4:30pm

SUPERVISOR(S)

Sue Cervi, Manager of Volunteers
Lisa Kozak, Volunteer Coordinator

ADDRESS

City Mission:
100 E. Tupper St.
Buffalo, NY 14203

TELEPHONE NUMBER

City Mission:
716/854-8181 ext. 408 or 404
716/854-7334 (Fax)

E-MAIL ADDRESS

scervi@buffalocitymission.org

WEBSITE

www.buffalocitymission.org
NAME OF AGENCY

Buffalo Federation of Neighborhood Centers (BFNC) Niagara Falls Expansion  Back To Agency List

NATURE AND PURPOSE OF THE AGENCY

BFNC prepares, equips and empowers individuals to address life management issues and to improve the quality of life in their communities.

THE REPORTING CENTER

This is a diversion program designed to work with adolescents who are “at risk” of school failure, or becoming involved in the criminal justice system. The program is structured to provide accountability and supervision during the hours immediately following school (3:00 pm – 6:00 pm). Research has shown that these are the hours that most adolescents engage in risky behaviors. The Reporting Center (TRC) uses evidence-based interventions to teach conflict resolution, anger management and other skills necessary to build positive relationships with peers and adults.

TASKS AVAILABLE FOR STUDENTS

Assisting staff with groups, individual intakes, assessments, tutoring, home and school visits and research opportunities, all under the direction of the program director.

AGENCY HOURS

8:00 a.m. – 7:00 p.m. - Monday through Friday

SUPERVISOR(S)

Program Director  Richard Thomas – LMSW
Clinical Specialist  Nicole Davis - LCSW

ADDRESS

2616 Highland Avenue
Niagara Falls, NY  14305

TELEPHONE

Buffalo  716/856-0363
Niagara Falls  716/282-2217

FAX NUMBER

Buffalo  716/856-1432
Niagara Falls  716/282-2221
**E-MAIL ADDRESS**
Rthomas@bfnc.org

**WEBSITE**
www.BFNC.org
NAME OF AGENCY

Canine Helpers for the Handicapped

NATURE AND PURPOSE OF THE AGENCY

Canine Helpers for the Handicapped Inc. is a NON-PROFIT organization dedicated to training dogs to assist people with disabilities to lead more independent and secure lives.

TASKS AVAILABLE FOR STUDENTS

Website/computer work, filing, yard work, brushing and exercising dogs, general maintenance and repair

AGENCY HOURS

Varies

SUPERVISOR(S)

Beverly Underwood

ADDRESS

5699 Ridge Rd.
Lockport, NY 14094

TELEPHONE

716/433-4035
716/439-0822 (Fax)

EMAIL ADDRESS

chhdogs@aol.com

WEBSITE

http://www.caninehelpers.org/index.html
NAME OF AGENCY

Carolyn’s House Back to Agency List

NATURE AND PURPOSE OF THE AGENCY

Transitional housing for homeless women and children.

TASKS AVAILABLE FOR STUDENTS

- Administrative office tasks.
- Assist at catering events.
- Organize donation.
- Assist in youth room with children.

AGENCY HOURS

8:30 a.m. – 4:30 p.m. Monday through Friday
And some weekend hours.

SUPERVISOR(S)

“J” Suzan Ben

ADDRESS

542 6th Street
Niagara Falls, NY  14301

TELEPHONE NUMBER

716/278-9662
716/278-9663 – Fax

E-MAIL ADDRESS

jsuzanben@ywcaniagara.org

WEBSITE

http://www.carolynshouse.org
NAME OF AGENCY

Center City Neighborhood Development Corporation  Back To Agency List

NATURE AND PURPOSE OF THE AGENCY

To assist low income persons with their housing needs by helping them secure decent, safe, affordable housing. This involves home ownership opportunities, home improvement and rental property improvement and management for low-income households. Center City is also dedicated to improving the overall quality of life in the community through community organizing, beautification and empowerment activities.

TASKS AVAILABLE FOR STUDENTS

Working with agency staff to help qualify clients for program assistance, working with computer programs and databases, and assisting with community outreach.

AGENCY HOURS

9:00 a.m. – 5:00 p.m. Monday through Friday
9:00 a.m. – 4:30 p.m. Monday through Friday (summer hours)

SUPERVISOR(S)

John C. Drake

ADDRESS

1824 Main Street
Niagara Falls, NY  14305

TELEPHONE NUMBER

716/282-3738
716/282-9607-Fax

E-MAIL ADDRESS

centercity@pce.net

WEBSITE

www.centercitynf.com
NAME OF AGENCY
Children of Niagara Childcare, Inc.

NATURE AND PURPOSE OF THE AGENCY
Pre-K Programs for 3 & 4 year old children.

TASKS AVAILABLE FOR STUDENTS
Assisting the agency with the Pre-K program.

AGENCY HOURS
9:00 a.m. – 3:00 p.m. – recommend calling, as hours may change accordingly

SUPERVISOR(S)
Jacqueline Vanoni

ADDRESS
4416 Military Road
Niagara Falls, NY  14305

TELEPHONE NUMBER
716-297-6154
NATURE AND PURPOSE OF THE AGENCY

It is the intention of the Niagara Falls City Government to provide innovative, efficient, and fiscally responsible government with staff that are customer oriented, believe in quality and work together to provide excellent services.

TASKS AVAILABLE FOR STUDENTS

Assist with work in the following areas/departments:
Grants and Research
Historic Preservation
Tourism/Special Events
City Clerk’s Office
Community Development
City Controller’s Office
Horticulture/Environmental
Fire Department (Office Assistant)

AGENCY HOURS

8:30 a.m. - 4:30 p.m. Monday through Friday

SUPERVISOR(S)

Various Department Heads or
Government Administrative Office (Contact Human Resources – Ruby Pulliam)

ADDRESS

745 Main Street
Niagara Falls, NY 14302

TELEPHONE NUMBER

716/286-4320
716/286-4376 (Fax)

EMAIL

Cynthia.ransom@niagarafallsny.gov

WEBSITE

http://www.niagarafallsusa.org
NAME OF AGENCY

Community Missions Kitchen

NATURE AND PURPOSE OF THE AGENCY

To help needy individuals reach their full potential. Provide service to the poor.

TASKS AVAILABLE FOR STUDENTS

Volunteers needed at the soup kitchen to prepare food, serve food and clean up. Volunteers needed at the food pantry to prepare and bag food. Community Missions will begin serving breakfast on the first and third Sunday of each month to the many individuals who visit our kitchen during the week for lunch. Volunteers will assist in preparing the meal, serving those in attendance, and cleaning the kitchen. Regarding breakfast, contact Blanche McCarthy – 716-501-1323, or mccarthyblanche42@yahoo.com.

AGENCY HOURS

9:00 a.m. - 1:00 p.m.

SUPERVISOR(S)

Wanda DeBose

ADDRESS

1570 Buffalo Ave.  
Niagara Falls, NY 14303

TELEPHONE NUMBER

716/285-3403 ext. 2250  
716/285-0616- Fax

E-MAIL ADDRESS

jfidanza@communitymissions.org

WEBSITE

www.communitymissions.org
NAME OF AGENCY

The Dale Association, Inc.  Back To Agency List

NATURE AND PURPOSE OF THE AGENCY

The Dale Association is a not-for-profit human service organization providing a variety of services for adults of all ages. Our umbrella of services includes Senior Services, Transportation, Community Outreach and Mental Health Programs.

TASKS AVAILABLE FOR STUDENTS

Various tasks, depending on what is actually needed at the time at the Center (computer work, bulletin boards, front desk, etc.).

AGENCY HOURS

8:30 a.m. - 4:30 p.m. - Monday through Friday

SUPERVISOR(S)

Gretchen Doty or other staff members at the Lockport Senior Center.

ADDRESS

33 Ontario Street
Lockport, NY  14094

TELEPHONE

716/433-1886
716/433-1223 (Fax)

E-MAIL ADDRESS

gretchen.doty@daleassociation.com

WEBSITE

www.daleassociation.com
NAME OF AGENCY

Evergreen Health Services

Back To Agency List

NATURE AND PURPOSE OF THE AGENCY

Evergreen Health Services (EHS) is committed to fostering healthy communities by providing medical, supportive and behavioral services to individuals and families in Western New York, especially those in marginalized populations and/or challenged by chronic or life threatening diseases.

Throughout the last 30 years, EHS has developed a wide range of life-enhancing services to support the ability of its consumers to lead healthy, secure and satisfying lives. as members of the regional community. EHS works with poor, undeserved, and/or stigmatized individuals dealing with multiple chronic diseases such as HIV/AIDS, diabetes and heart disease. Evergreen also provides a variety of services to assist those with mental health challenges and substance use issues, and offers programs created specifically to assist sexual minorities - many of whom are inadequately treated by mainstream providers.

Benedict House provides men and women, living with AIDS, more than just a safe space to live. Residents may come to Benedict House in poor health, their spirits broken and their hopes dwindling. Upon arrival, our residents find that Benedict House offers a home. Benedict House is a place for refuge; a place of renewal; with the acceptance that we all need and deserve.

Our staff of over 180 professionals works to apply an intentionally thoughtful approach for delivering services to over 13,000 clients in Western New York. Our campus of care encompasses five properties in Buffalo and a satellite facility located in Jamestown, NY.

Programs and Services:
• Primary Health Care
• On-Site Pharmacy
• HIV/AIDS Specialty Care
• LGBT Specialty Care
• Mental Health Services
• Housing Assistance
• Nutrition Assistance / Pantry
• HIV, STI, & Hepatitis C Screening
• Transportation Assistance

Our Affiliates
- Evergreen Health Services
- Evergreen Foundation
- Community Access Services
- Pride Center of Western New York
- Benedict House

TASKS AVAILABLE FOR STUDENTS

Data Entry
Personal Grocery Shopper
Buddy of Person Living with HIV/AIDS
Condom Kit Packing
Flyer Distribution Around Buffalo
Visiting Residents of Benedict House
Dining Out For Life Ambassador at Restaurant - October
AIDS Walk Volunteer - May
Pride Festival Volunteer - May/June

**AGENCY HOURS**

9:00am-5:00pm - Monday - Friday

**ADDRESS**

206 South Elmwood Avenue
Buffalo, NY 14201

**TELEPHONE NUMBER**

716-847-0212 x3404

**EMAIL ADDRESS**

creybrouck@evergreenhs.org

**WEBSITE**

www.evergreenhs.org
NAME OF AGENCY

Family and Children’s Service of Niagara, Inc.  Back To Agency List

NATURE AND PURPOSE OF THE AGENCY

Multi-Service non-profit agency serving teenage runaways, family violence clients, mental health clients and parents of newborns.

TASKS AVAILABLE FOR STUDENTS

PASSAGE DV House – various tasks including outdoor and indoor cleaning. Some office work.
Casey House – same as above.

Work will vary by need at the time.

AGENCY HOURS

9:00 a.m. – 5:00 p.m. – Monday through Friday
Domestic violence shelter and shelter for runaway youth - operate 24 hours per day/7 days per week/365 days a year.

SUPERVISOR(S)

Clarice McClure

ADDRESS

1522 Main Street
Niagara Falls, NY  14305

TELEPHONE NUMBER

716/285-6984
716/285-0831 (Fax)

E-MAIL ADDRESS

niagarafamily@niagarafamily.org

WEBSITE

www.niagarafamily.org
NAME OF AGENCY
First Presbyterian Church of Lewiston Tuesday Night Program for Kids  Back To Agency List

NATURE AND PURPOSE OF THE AGENCY
We are a church providing a mid-week program called “Pioneer Clubs” that enhances solid Christian values based on Biblical teachings.

TASKS AVAILABLE FOR STUDENTS
Student(s) will run program based on a designed curriculum. Students attending have “hands-on” experiences and workbooks to complete for badges with certain levels.

AGENCY HOURS
Program runs every Tuesday evening from 6:30 p.m. – 8:00 p.m. beginning in October.

SUPERVISOR(S)
Pam Kilmer

ADDRESS
505 Cayuga Street
Lewiston, NY 14092

TELEPHONE NUMBER
716/754-4945 – This is also the fax number

E-MAIL ADDRESS
Coach 7092@aol.com

WEBSITE
http://www.firstpreslewiston.org
NAME OF AGENCY
First Step Child Care Center

NATURE AND PURPOSE OF THE AGENCY
Pre-K Programs for 3 & 4 year old children.

TASKS AVAILABLE FOR STUDENTS
Assisting the agency with the Pre-K program.

AGENCY HOURS
9:00 a.m. – 3:00 p.m. – recommend calling, as hours may change accordingly

SUPERVISOR(S)
Beth Klindonas

ADDRESS
2113 Military Road
Niagara Falls, NY 14303

TELEPHONE NUMBER
716-298-1909
NAME OF AGENCY

Food Bank of Western New York

NATURE AND PURPOSE OF THE AGENCY

The Food Bank of Western New York is an organization that acts as a medium between the sources of food and 462 food distribution agencies in Erie, Niagara, Chautauqua and Cattaraugus Counties. Indirectly, the Food Bank of Western New York feeds close to 100,000 people.

TASKS AVAILABLE FOR STUDENTS

While a non-direct service is given to the poor and hungry, volunteers can do food and non-food inspection, sorting salvage products, repackaging and stacking of food supplies. The volunteer needs to have a willing attitude, their own transportation, clerical skills, and computer and communication skills for certain tasks.

AGENCY HOURS

8:00 a.m. – 4:00 p.m. – Monday through Friday
Open evenings and Saturdays as needed to accommodate volunteer groups

SUPERVISOR(S)

Martje Hague-Bryce – Volunteer Coordinator

ADDRESS

91 Holt Street
Buffalo, NY 14206

TELEPHONE NUMBER

716/852-1305
716/852-7858-Fax

E-MAIL ADDRESS

ntfoodpantry@verizon.net

WEBSITE

www.foodbankwny.org
NAME OF AGENCY

F.O.R.C.E.S. - Friends of Recreation Conservation and Environmental Stewardship

NATURE AND PURPOSE OF THE AGENCY

F.O.R.C.E.S. is a branch of the New York State Parks. Its purpose is to create a partnership with the students at Niagara University and the New York State Parks staff in order to turn students into Friends of Recreation Conservation and Environmental Stewardship (FORCES).

TASKS AVAILABLE FOR STUDENTS

Flexible projects available for all majors including research projects for science students and education opportunities for Education majors. FORCES will work with the students that are interested in getting involved and find a project that will better the State Parks and the experience of the student.

AGENCY HOURS

8:00 a.m. – 4:00 p.m. – Monday through Friday
Excluding state-recognized holidays.

SUPERVISOR(S)

Jason Ellis

ADDRESS

DeVeaux Woods State Park
3180 DeVeaux Woods Drive
Niagara Falls, NY 14303

TELEPHONE NUMBER

716/284-4691

E-MAIL ADDRESS

jason.ellis@parks.ny.gov

WEBSITE

http://www.nysparks.com/
NAME OF AGENCY
Francis Center

NATURE AND PURPOSE OF THE AGENCY
We assist 2nd & 3rd grade children with their homework, giving reinforcement in reading, language arts, and math in particular.

TASKS AVAILABLE FOR STUDENTS
Working with individual children or small groups on math and reading reinforcement under the direction of an experienced teacher.

AGENCY HOURS
3:00 p.m. – 5:00 p.m. – Monday, Wednesday and Friday
2:00 p.m. – 4:00 p.m. – Tuesday

SUPERVISOR(S)
Sr. Betty Neumeister

ADDRESS
335 24th Street
Niagara Falls, NY 14303

TELEPHONE NUMBER
716/284-2050
716/282-2297-Fax

E-MAIL ADDRESS
Bneumeister14301@yahoo.com

WEBSITE
NAME OF AGENCY

-Global African Village [Back To Agency List]

NATURE AND PURPOSE OF THE AGENCY

This small, all-volunteer non-profit agency assists the impoverished people of rural Uganda. Our four main projects are healthcare, child care for farming parents, infrastructure, and small-business development.

TASKS AVAILABLE FOR STUDENTS

- Primarily fundraising (selling Niagara candy bars, selling Delta Sonic carwash and oil change tickets)
- Researching grant opportunities
- Possibly assisting at restaurant fundraisers which are usually in the Buffalo area
- Fundraising ideas that can take place outside of Niagara University’s Monday – Friday, 9:00 – 5:00 schedule creating an opportunity for a creative enterprising student

AGENCY HOURS

Call Sharon Green – 716-834-3270 (after 6:00 p.m.) or 716-286-8071 (at NU) to arrange the hours.

SUPERVISOR(S)

Sharon Green  Public Relations Director, Newsletter Editor and Corresponding Secretary and Global African Village Co-Founder

ADDRESS

37 Devereaux Avenue  NU Office of Academic Support
Buffalo, NY  14214  Seton Hall, 1st Floor

TELEPHONE NUMBER

716/834-3270 (after 6:00 p.m.)
716/286-8071 (@ NU)
No Fax number available

E-MAIL ADDRESS

sgreen@niagara.edu
globalafricanvillage@gmail.com

WEBSITE

www.globalafricanvillage.org.

Facebook:  “Global African Village“
NAME OF AGENCY
HANCI/Trott Access Child Care Center

NATURE AND PURPOSE OF THE AGENCY
Pre-K Programs for 3 & 4 year old children.

TASKS AVAILABLE FOR STUDENTS
Assisting the agency with the Pre-K program.

AGENCY HOURS
9:00 a.m. – 3:00 p.m. – recommend calling, as hours may change accordingly

SUPERVISOR(S)
Lynn Gross

ADDRESS
1001 11th Street
Niagara Falls, NY 14301

TELEPHONE NUMBER
716-278-8257
NAME OF AGENCY

Happy Times Day Care Center, Inc.  Back To Agency List

NATURE AND PURPOSE OF THE AGENCY

Pre-K Programs for 3 & 4 year old children.

TASKS AVAILABLE FOR STUDENTS

Assisting the agency with the Pre-K program.

AGENCY HOURS

9:00 a.m. – 3:00 p.m. – recommend calling, as hours may change accordingly

SUPERVISOR(S)

Lynn Villella

ADDRESS

First Presbyterian Church
21 Church Street
Lockport, NY 14094

TELEPHONE NUMBER

716-433-4987
NAME OF AGENCY

Health Association of Niagara County, Inc. (HANCI) - Back To Agency List

NATURE AND PURPOSE OF THE AGENCY

HANCI promotes independence and a healthy lifestyle across generations through programs for children and families, older adults, and those who need long-term care alternatives.

TASKS AVAILABLE FOR STUDENTS

Providing tutoring and homework help for elementary school students in after-school programs.
Helping infants and toddlers in daytime child care programs.
Assisting with HANCI special events.
Helping with programs for older adults, including bingo and craft classes.

AGENCY HOURS

Office: Monday through Friday, 8:30 a.m. to 4:30 p.m.
Some programming goes until 6 p.m.

SUPERVISOR(S)

Call Jeff Paterson, APR, director of communication and advancement, to begin the process. He will refer you to the appropriate staff member based on your volunteer interests.

ADDRESS

Office: 1302 Main Street
Niagara Falls, NY 14301
Some programming is offered in other sites in the community.

TELEPHONE

716/285-8224 (ext. 234)
716/285-8232 (Fax)

E-MAIL

postmaster@hanci.com

WEBSITE

www.hanci.com
NAME OF AGENCY

Heart Love and Soul Inc.  Back To Agency List

NATURE AND PURPOSE OF THE AGENCY

The mission of Heart & Soul Food Pantry & Dining Room

PLEASE NOTE:  COMMUNITY SERVICE/PLACEMENT MUST BE NO LESS THAN 10 HOURS.

TASKS AVAILABLE FOR STUDENTS

- Assist with food preparation
- Assist with serving
- Assist with other projects determined

AGENCY HOURS

8:00 a.m. – 1:30 p.m. – Monday through Friday for guests
8:00 a.m. – 5:00 p.m. for staff

SUPERVISOR(S)

Michael Daloia – Operations Manager

ADDRESS

Heart, Love & Soul Food Pantry & Dining Room
939 Ontario Avenue
Niagara Falls, NY  14305

TELEPHONE NUMBER

716/282-5687
716/285-3966 (Fax)

E-MAIL ADDRESS

mtdaloia@gmail.com

WEBSITE

www.heartloveandsoul.org
NAME OF AGENCY

Hearts for the Homeless  Back To Agency List

NATURE AND PURPOSE OF THE AGENCY

Prepare and distribute food in a mobile soup kitchen throughout Buffalo, NY, in addition to an after-school program.

TASKS AVAILABLE FOR STUDENTS

Preparation and distribution of food
Sorting of clothing
Assist children with computers, homework, etc.

AGENCY HOURS

Evenings
3:30 p.m. – 5:30 p.m. – Wednesday, Thursday and Friday

SUPERVISOR(S)

Donna Blarr

ADDRESS

890 Tonawanda Street
Buffalo, NY  14207

TELEPHONE NUMBER

716/877-3536
No fax.

EMAIL

Hearts4@roadrunner.com

WEBSITE

www.heartsforthehomeless.org
NAME OF AGENCY

Historic Holy Trinity  Back To Agency List

NATURE AND PURPOSE OF THE AGENCY

TASKS AVAILABLE FOR STUDENTS

Sort, organize, move furniture, etc., in our donation/distribution center
“Other work projects” include: painting, staining, landscaping (weeding, edging, etc.)

AGENCY HOURS

Saturday – 10:00 am – 1:00 p.m. – at the donation/distribution center
Days and times for “other work projects” can be arranged accordingly.

SUPERVISOR(S)

Marg Domagalski - President

ADDRESS

1419 Falls Street
Niagara Falls, NY  14303

TELEPHONE NUMBER

716/299-0799
No fax.

EMAIL

mdomagalski@historicHT.org

WEBSITE

www.historicHT.org
Both our Niagara Falls and LaSalle facilities are Senior Citizen Recreation sites.

**TASKS AVAILABLE FOR STUDENTS**

- Assist with accommodating the daily needs of the senior citizens at our facilities
- Assist with serving meals
- Bingo Calling
- Arts and Crafts
- Meal Service
- Light Clerical Duties

**AGENCY HOURS**

8:00 a.m. – 4:00 p.m. – Monday through Friday

**SUPERVISOR(S)**

Rebecca Brooks – Sr. Citizens Program Director

**ADDRESS**

1201 Hyde Park Boulevard  
Niagara Falls, NY  14302

9501 Colvin Boulevard (LaSalle)  
Niagara Falls, NY  14304

**TELEPHONE NUMBER**

716-297-9324  
716-297-5736 (Fax)

**E-MAIL ADDRESS**

rebecca.brooks@niagarafallsny.gov

**WEBSITE**

N/A
NAME OF AGENCY
LaSalle Early Childhood Center, Inc.  Back To Agency List

NATURE AND PURPOSE OF THE AGENCY
Pre-K Programs for 3 & 4 year old children.

TASKS AVAILABLE FOR STUDENTS
Assisting the agency with the Pre-K program.

AGENCY HOURS
9:00 a.m. – 3:00 p.m. – recommend calling, as hours may change accordingly

SUPERVISOR(S)
Marybeth Simoneit

ADDRESS
8477 Buffalo Avenue
Niagara Falls, NY 14304

TELEPHONE NUMBER
716-283-2238 – extension 304
NAME OF AGENCY

Lewiston Public Library

NATURE AND PURPOSE OF THE AGENCY

Lewiston Public Library enhances personal development by seeking to meet the public’s informational, educational, and recreational needs.

TASKS AVAILABLE FOR STUDENTS

Shelf Reading

AGENCY HOURS

10 a.m. – 8 p.m. Monday and Tuesday
10 a.m. – 5 p.m. Wednesday and Thursday
12 p.m. - 5 p.m. Friday
10 a.m. – 3 p.m. Saturday

SUPERVISOR(S)

Jill C. Palermo - Director

ADDRESS

305 South 8th Street
Lewiston, NY

TELEPHONE NUMBER

716-754-4720

FAX NUMBER

716-754-7386

E-MAIL ADDRESS

jpale@nioga.org

WEBSITE

www.lewistonpubliclibrary.org
NAME OF AGENCY

Literacy NY Buffalo-Niagara, Inc.  Back To Agency List

NATURE AND PURPOSE OF THE AGENCY

The Literacy Volunteers of America work to combat the problem of adult illiteracy, providing one-on-one reading instruction opportunities to adult learners as well as instruction on English as a second language.

TASKS AVAILABLE FOR STUDENTS

Tutoring (individual or small group)
Classroom aide

AGENCY HOURS

Classes meet 9:00 a.m. - 12:00 p.m. or 1:00 p.m. - 3:00 p.m.

SUPERVISOR(S)

Amy Lawrence/Susan Shaft

ADDRESS

1 Lafayette Square 1522 Main Street
Buffalo, NY  14203  Niagara Falls, NY  14305

TELEPHONE NUMBER

716/876-8991  716/299-0916
716/278-8991 (Fax)

E-MAIL ADDRESS

amy.lawrence@literacybuffalo.org/susan.shaft@literacybuffalo.org

WEBSITE

www.literacybuffalo.org
NAME OF AGENCY

Little Lambs Child Care Center

NATURE AND PURPOSE OF THE AGENCY

Pre-K Programs for 3 & 4 year old children.

TASKS AVAILABLE FOR STUDENTS

Assisting the agency with the Pre-K program.

AGENCY HOURS

9:00 a.m. – 3:00 p.m. – recommend calling, as hours may change accordingly

SUPERVISOR(S)

Christine Beck

ADDRESS

6384 South Transit Road
Lockport, NY 14094

TELEPHONE NUMBER

716-625-6260
NAME OF AGENCY
Lower Niagara River Region Chamber of Commerce

NATURE AND PURPOSE OF THE AGENCY
To improve the quality of life in the River Region. Increase commerce and trade in the River Region. Also, event implementation for eight major festivals in the River Region.

TASKS AVAILABLE FOR STUDENTS
Volunteer in the office (visitor’s center)
Assist with coordination and execution of events

AGENCY HOURS
8:30 a.m. - 4:30 p.m. – Monday through Friday – volunteers
During festivals, hours range from 8:00 a.m. – 10:00 p.m. (The hours vary for each event).

SUPERVISOR(S)
Jennifer Pauly – President
Marlo Briglio – Events Coordinator
Suzanne Raby – Director of Finance & Benefits

ADDRESS
895 Center Street
Lewiston, NY  14092

TELEPHONE
716/754-9500 – x-9555
716/754-9555 (Fax)

E-MAIL ADDRESS
chamber@niagarariverregion.com

WEBSITE
www.northofthefalls.com
NAME OF AGENCY

Magdalene Project – St. George’s Church

NATURE AND PURPOSE OF THE AGENCY

The Magdalene Project feeds the homeless and those with low incomes. Also, they work with children after school and women that are homeless and in need.

TASKS AVAILABLE FOR STUDENTS

Bag toiletries, serve lunch, and distribute groceries from RV to people in need.

AGENCY HOURS

9:00 a.m. – 2:00 p.m. Monday & Saturday
11:00 a.m. – 4:00 p.m. Tuesday
Take hours upon request on Wednesday and Thursday

SUPERVISOR(S)

Joanne Lorenzo

ADDRESS

1910 Falls Street
Niagara Falls, NY 14303

TELEPHONE

716/282-0908
716/282-0908 (Fax)

E-MAIL ADDRESS

No email.

WEBSITE

www.themagdaleneproject.net
NAME OF AGENCY
Meals On Wheels - Back To Agency List

NATURE AND PURPOSE OF THE AGENCY
Meals on Wheels is the most recognized name brand of senior nutrition programs.

TASKS AVAILABLE FOR STUDENTS
Help deliver Meals-on-Wheels dinners, help at local congregate meal sites, do fundraisers, or help with administrative requirements. Meals on Wheels locations depend on volunteers.

AGENCY HOURS
Depending on task, hours vary. Please contact the site for further information on hours.

SUPERVISOR(S)
Lori Gantt

ADDRESS
1920 18th Street
Niagara Falls, NY 14305

TELEPHONE
716/282-3468

E-MAIL ADDRESS
No email.

WEBSITE
NAME OF AGENCY
Memorial Child Care Center

NATURE AND PURPOSE OF THE AGENCY
Pre-K Programs for 3 & 4 year old children.

TASKS AVAILABLE FOR STUDENTS
Assisting the agency with the Pre-K program.

AGENCY HOURS
9:00 a.m. – 3:00 p.m. – recommend calling, as hours may change accordingly

SUPERVISOR(S)
Emily Cohen

ADDRESS
621 Tenth Street
Niagara Falls, NY 14302

TELEPHONE NUMBER
716-278-4634
NAME OF AGENCY

Mental Health Association In Niagara County, Inc.  Back To Agency List

NATURE AND PURPOSE OF THE AGENCY

The Mental Health Association in Niagara County, Inc. offers programs and services aimed at promoting mental health while advocating for individuals with mental illnesses and works toward dispelling commonly-held misunderstanding regarding mental illness.

TASKS AVAILABLE FOR STUDENTS

Compeer Match
Clerical Duties
Assist With Special Events
Assist With PR

AGENCY HOURS

8:30 a.m. – 4:00 p.m. – Monday through Friday

SUPERVISOR(S)

Cheryl Blacklock – Executive Director

ADDRESS

36 Pine Street
Lockport, NY  14094

TELEPHONE NUMBER

716/433-3780
716/433-3847 (Fax)

E-MAIL ADDRESS

cablocklock@mhanc.com

WEBSITE

www.mhanc.com
NAME OF AGENCY

Mount St. Mary’s Hospital and Health Center

NATURE AND PURPOSE OF THE AGENCY

We are committed to sustain and improve the health and spirit of individuals with special attention to the needs of those who are poor and vulnerable.

TASKS AVAILABLE FOR STUDENTS

Assist on floors with meals, refreshing waters, running errands, and sitting at Information Desk. Perform clerical duties in various offices. Escort and delivery. Unpaid internships in Community Relations Office. (Applications are available in the Learn & Serve Office)

AGENCY HOURS

9:00 a.m. – 6:00 p.m. – Monday through Friday. Some weekend and evening hours are available. We try to be flexible with hours for the students. An orientation is necessary between 9:00 a.m. and 3:00 p.m., Monday to Thursday.

SUPERVISOR(S)

Karen Mahoney – Manager – Volunteers
Fred Caso – Vice President of Community Relations

ADDRESS

5300 Military Road, Room 420
Lewiston, NY 14092

TELEPHONE NUMBER

716/298-2144
716/298-2001 (Fax)

EMAIL

karen.mahoney@msmh.org
fred.caso@msmh.org

WEBSITE

www.msmh.org
NAME OF AGENCY

Neighborhood Legal Services, Inc.  Back To Agency List

NATURE AND PURPOSE OF THE AGENCY

Provide legal counseling and representation in civil legal matters for low-income Niagara County residents.

TASKS AVAILABLE FOR STUDENTS

A range of volunteer activities from client contact to clerical.

AGENCY HOURS

8:30 a.m. – 5:00 p.m. - Monday through Friday

SUPERVISOR(S)

Mary Ann Oliver, Esq., Managing Attorney

ADDRESS

225 Old Falls Street
Niagara Falls, NY  14303

TELEPHONE NUMBER

716/284-8831
716/284-8040 (Fax)

EMAIL

No email.

WEBSITE

www.nls.org
NAME OF AGENCY

Niagara Children’s Education Treatment Center

NATURE AND PURPOSE OF THE AGENCY

Center provides educational and therapeutic programming to preschool age children with developmental delay or disability, including speech and language problems. They also provide additional physical and occupational therapy.

TASKS AVAILABLE FOR STUDENTS

Volunteer in the classroom under the direction of the classroom teacher and/or therapist.

AGENCY HOURS

9:00 a.m. – 3:00 p.m. (class time program) – Monday through Friday
8:00 a.m. – 3:30 p.m. (office hours) – Monday through Friday

SUPERVISOR(S)

Mary Hoffman - Resource Teacher

ADDRESS

9812 Lockport Road
Niagara Falls, NY  14304

PHONE NUMBER

716/297-1478, extension 160
716/297-0998 (Fax)
NAME OF AGENCY

Niagara Community Action Program, Inc.  Back To Agency List

NATURE AND PURPOSE OF THE AGENCY

NIACAP offers support and services to families in the hopes of encouraging stabilization and healthy independence within their community.

TASKS AVAILABLE FOR STUDENTS

Information and referral client intake and assessment.

AGENCY HOURS

8:00 a.m. - 4:00 p.m. - Monday through Friday

SUPERVISOR(S)

Kimberley O'Grady – Family Development and Nutrition Supervisor

ADDRESS

564 19th Street
Niagara Falls, NY  14301

TELEPHONE NUMBER

716/285-6134
716/285-6154 (Fax)

EMAIL ADDRESS

kogrady@niagaracap.com

WEBSITE

www.niagaracap.org
NAME OF AGENCY
Niagara County District Attorney’s Office - Niagara Falls Bureau

NATURE AND PURPOSE OF THE AGENCY
Prosecute criminal cases.

TASKS AVAILABLE FOR STUDENTS
Observe Niagara Falls City Court – Criminal Division, court proceedings
Sit in on pre-trial conferences
Clerical duties – filing, photocopying, light word processing duties

AGENCY HOURS
Hours available for Learn & Serve students are 8:00 a.m. – 2:00 p.m. – Monday through Friday

SUPERVISOR(S)
John Andrews – Bureau Chief, Assistant District Attorney

ADDRESS
Niagara County District Attorney’s Office
Niagara Falls Municipal Center
1925 Main Street
Niagara Falls, NY 14305

TELEPHONE NUMBER
716/286-4518
716/286-4721 (Fax)

EMAIL
ncda@niagaracounty.com

WEBSITE
www.niagaracounty.com
NAME OF AGENCY

Niagara County Work Source One Center

Back To Agency List

NATURE AND PURPOSE OF THE AGENCY

Niagara County Employment and Training (Work Source One) offer a variety of resources to job seekers. Also, it offers services to business and youth programs.

TASKS AVAILABLE FOR STUDENTS

General receptionist duties.
Assisting customers with using the computer
Making copies/creating packets

AGENCY HOURS

8:30 a.m. - 4:30 p.m. Monday through Friday

SUPERVISOR(S)

Kathryn Krebs

ADDRESS

1001 11th Street
Niagara Falls, NY 14301

TELEPHONE NUMBER

716/278-8108
716/278-8149 (Fax)

EMAIL

info@worksource1.com

WEBSITE

http://worksourceone.com/
NAME OF AGENCY
Niagara Falls Boys & Girls Club

NATURE AND PURPOSE OF THE AGENCY
Serving children ages 6 – 18 to enable them to reach their potential to become productive citizens.

TASKS AVAILABLE FOR STUDENTS
Homework help and assisting program aides.

AGENCY HOURS
Closed Monday and Sunday
3:00 p.m. - 9:00 p.m. Tuesday through Friday
9:00 a.m. - 3:00 p.m. Saturday

SUPERVISOR(S)
Michael Hamilton

ADDRESS
725 17th Street
Niagara Falls, NY 14301

TELEPHONE NUMBER
716/282-7181
716/282-5745 (Fax)

EMAIL
mhamilton@nfbgc.org

WEBSITE
www.nfbgc.org
NAME OF AGENCY

Niagara Falls Housing - ATTAIN® Advanced Technology Training and Information Networking Lab - NFHA State University of New York (SUNY)  Back To Agency List

NATURE AND PURPOSE OF THE AGENCY

The ATTAIN project seeks to narrow the existent digital divide by providing ongoing access to education and training through the use of technology. Once access occurs, computer literacy and training can begin, and opportunities for success in school and at the workplace increase. The natural outcomes are enhanced employability skills leading to greater earning potential and academic skills leading to post secondary enrollment.

Many of the individuals earn less than $15,000 annually and mainly comprise the households that do not have access to computers or the Internet. ATTAIN also offers Academic enrichment and remediation programs. For African-American and Hispanic adults, the workplace and job training centers provide the main access to technology. With the unemployment rate remaining high with this population group, greater use of technology for job preparation and job search increases their likelihood of securing employment. Having persisted in low-wage jobs, they require education, training and mentoring to advance in their current positions or transition to careers that have a positive employment outlook for the future. The ATTAIN labs facilitate this transition for these individuals both at ATTAIN labs located in community based organizations and public housing, where these individuals reside.

Our Mission:
Provide access to state-of-the-art technology for individuals with limited experience and knowledge of technology in order to function responsibly in an increasingly demanding technological world;

Provide opportunities for training in academic and employability skills, utilizing educationally sound, responsive software;

Provide opportunities for participants to gain knowledge of the world through the use of the Internet;

Transform attitudes of individuals about the use of technology and its affect on their daily living;

Communicate and share information with individuals from around the world;

Use technology to support a child’s learning in and out of the classroom; and

Provide information technology training and industry certification, leading to career upgrades

TASKS AVAILABLE FOR STUDENTS

Description of K-12 Academic Achievement Lab:

The K-12 Academic Achievement Lab will provide academic tutorial assistance for K-12 students. The goal is to support learners Lifelong Learning. By creating a partnership with the students’ parents, and teachers’ academic success and life long learning will be a nature result. The K-12 Academic
Achievement Lab will also help students to prepare for State Testing and college entrance exams. Further, students will acquire reading and computer and information literacy skills.

Provide academic tutoring for students in the areas of:
- Math
- English and Language Arts
- Social Studies
- Science

The Academic Enrichment Lab will be run on Monday, Tuesday, and Wednesday from 3:00 pm – 5:30 pm

**AGENCY HOURS**

Academic School-Year Hours
9:00 am – 7:30 pm

Summer Hours 8:00 am – 4:00 pm

**SUPERVISOR(S)**

Stephanie Cowart

**ADDRESS**

Executive Offices
744 Tenth Street
Niagara Falls, NY 14301

**TELEPHONE NUMBER**

716/285-6961
716/285-3407 - Fax

**E-MAIL ADDRESS**

nfha@nfha.org

**WEBSITE**

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NAME OF AGENCY
Niagara Falls Memorial Medical Center

NATURE AND PURPOSE OF THE AGENCY
NFMMC is a not-for-profit medical center in Niagara Falls. It is a hospital with medical offices, along with a nursing home facility attached.

TASKS AVAILABLE FOR STUDENTS
Student volunteers are offered many opportunities to complete community service hours, or just volunteer their time. Areas of special interest to Niagara University students are:

- Escort Services: Transport patients in and out of hospital, run errands
- Nursing Units: Assist with patient care
- Front Desk/Information Desk: Answer telephone calls requesting patient information, receive flower deliveries, hand out visitor passes and other duties.

Student can call for additional information

AGENCY HOURS
24 hours/365 days per year

SUPERVISOR(S)
Judy Villani - Director, Volunteer Services

ADDRESS
621 10th Street
Niagara Falls, NY  14302

TELEPHONE NUMBER
716/278-4440
716/278-4614 (Fax)

E-MAIL ADDRESS
Judy.villani@nfmmc.org

WEBSITE
www.nfmmc.org
NAME OF AGENCY

Niagara Falls Police Department – Domestic Violence Investigative Unit

NATURE AND PURPOSE OF THE AGENCY

Collect domestic incident reports for stats, outreach, and criminal follow up. Link victims to services.

TASKS AVAILABLE FOR STUDENTS

Basic office tasks – data entry, filing, etc.
Court observation
Assisting detective

AGENCY HOURS

8:00 a.m. - 4:00 p.m. - Monday through Friday

SUPERVISOR(S)

Detective – Kathy Stack
Advocate – Eileen Palmer

ADDRESS

1925 Main Street
Niagara Falls, NY 14305

TELEPHONE NUMBER

716/286-4570
716/ 286-4715 (Fax)

E-MAIL ADDRESS

eileen.palmer@niagarafallsny.gov

WEBSITE

www.nfpolice.com
Niagara Hospice, Inc.

Niagara Hospice is dedicated to providing the support and care needed for persons with a life threatening illness and their families. Hospice is a concept of care, not a place of care, so every effort is made to enable patients to remain at home and receive the loving care of family and friends and the support of the Hospice team. Services that are provided by Niagara Hospice include: physical, emotional, spiritual, coordinated home and in-patient care, family support groups, 24-hour staff availability, bereavement care, respite care for family caregivers, and community education programs.

Tasks Available for Students

Students assist in the services that Hospice provides (administrative and clinical).

Agency Hours

8:30 a.m. – 4:30 p.m. – Monday through Friday

Supervisor(s)

Dr. Chris Gress

Address

4675 Sunset Drive
Lockport, NY 14094

Telephone Number

716/280-0600 (Main)
716/280-4538 (Fax)

E-mail Address

Website

www.niagarahospice.org
NAME OF AGENCY

Niagara Rehabilitation and Nursing Center  Back To Agency List

NATURE AND PURPOSE OF THE AGENCY

This is a skilled nursing facility, which provides residential care for the elderly and short-term rehabilitation for acute illnesses.

TASKS AVAILABLE FOR STUDENTS

Assist with resident transport and facilitation of group recreation activities (geriatric population)

AGENCY HOURS

8:00 a.m. - 4:00 p.m. - Monday through Friday
1:30 p.m. - 4:30 p.m. - Saturday and Sunday
6:30 p.m. - 8:30 p.m. - One evening per week (day varies)

SUPERVISOR(S)

Pam LePrell, Activity Director/Volunteer Coordinator

ADDRESS

822 Cedar Avenue
Niagara Falls, NY  14301

TELEPHONE NUMBER

716/282-1207
716/282-8589 (Fax)

WEBSITE

www.niagararehab.org
NAME OF AGENCY

North Tonawanda Inter-Church Food Pantry  Back To Agency List

NATURE AND PURPOSE OF THE AGENCY

To provide a 3-5-day supplement of food for low income families.

TASKS AVAILABLE FOR STUDENTS

To volunteer in the sorting and bagging of food.

AGENCY HOURS

9:30 a.m. – 12:30 p.m. – Monday through Friday

SUPERVISOR(S)

Bonnie Giammusso

ADDRESS

100 Ridge Road
N. Tonawanda, NY  14120

TELEPHONE NUMBER

716/692-8552
716/692-8552 (Fax)

EMAIL

ntfoodpantry@verizon.net
NAME OF AGENCY

Opportunities Unlimited of Niagara

NATURE AND PURPOSE OF THE AGENCY

Serve more than 1,200 individuals throughout Niagara County with mental retardation and developmental disabilities by providing programs and services.

TASKS AVAILABLE FOR STUDENTS

- Landscaping Work
- Direct work with individuals with disabilities
- Clerical/office work.
- Fundraising and community events.

AGENCY HOURS

8:30 a.m. - 4:00 p.m. - Monday through Friday
Twenty-four hours in agency residences.

SUPERVISOR(S)

Patty McCalister
Tony Bernasconi

ADDRESS

2393 Niagara Falls Blvd.
Niagara Falls, NY 14304

TELEPHONE NUMBER

716/504-2625 - x-103
716/504-2623 (Fax)

EMAIL

pmccalister@opportunitiesunlimited.org
info@opportunitiesunlimited.org

WEBSITE

www.opportunitiesunlimited.org
NAME OF AGENCY

Our Lady of Peace Back To Agency List

NATURE AND PURPOSE OF THE AGENCY
Our Lady of Peace provides a wide range of services to address many levels of care, from short-term rehab to long-term skilled nursing. We provide everything from traditional care services and special care services to specialized rehabilitation care.

TASKS AVAILABLE FOR STUDENTS
- Activities
- Friendly Visits
- Eucharistic Ministers
- Beauty and Barber shop
- Therapy Assistance
- Gift Shop
- Clerical
- Van/Bus Driver
- Student Volunteers/ Internships

AGENCY HOURS
9:00 a.m. – 5:00 p.m.

SUPERVISOR(S)
Kathleen Dulak - Activities Director

ADDRESS
5285 Lewiston Road
Lewiston, NY 14092

TELEPHONE NUMBER
716/298-2900
716/298-2800 (Fax)

EMAIL
See website.

WEBSITE
www.ladyofpeace.org
NAME OF AGENCY

Porta-Niagara Girls Club & Family Center (Under Supervision of the Niagara Falls Boys & Girls Club)

NATURE AND PURPOSE OF THE AGENCY

The Porta-Niagara Girls Club and Family Center coordinates an after and before school latchkey program with the Niagara Falls area elementary schools. It also sponsors the mini-gymnastics program, gymnastics classes for grades K-6, and team gymnastics. Volunteers are invited to participate in any of the programs or to help the staff. Within Niagara Falls, Porta-Niagara operates latchkey programs in ten elementary schools.

TASKS AVAILABLE FOR STUDENTS

Interact with children in recreational, social and academic situations.

AGENCY HOURS

Contact the Main Office for information: 8:00am – 9:00 pm – Monday through Friday

SUPERVISOR(S)

Diane Quarantello, Exec. Director
725 17th Street

Latchkey Program Sites:

60th Street School
66th Street School
79th Street School
G.J. Mann Elementary
Henry Kalfas Elementary
Hyde Park Elementary
Lewiston Porter North Elementary
Maple Avenue School
Niagara Street School
Prince of Peace School

TELEPHONE NUMBER

716/282-7181
716/282-5745 (Fax)
NAME OF AGENCY

Ready to Grow

NATURE AND PURPOSE OF THE AGENCY

Pre-K Programs for 3 & 4 year old children.

TASKS AVAILABLE FOR STUDENTS

Assisting the agency with the Pre-K program.

AGENCY HOURS

9:00 a.m. – 3:00 p.m. – recommend calling, as hours may change accordingly

SUPERVISOR(S)

Marie Cannon

ADDRESS

300 Hyde Park Boulevard
Niagara Falls, NY 14303

TELEPHONE NUMBER

716-285-8561
NAME OF AGENCY
ReNU Niagara  Back To Agency List

NATURE AND PURPOSE OF THE AGENCY
ReNu Niagara engages, empowers and educates diverse community stakeholders to mobilize their collective capacity and resources to improve Niagara Falls and the surrounding areas based on a collaborative vision consistent with the mission and core values of Niagara University.

TASKS AVAILABLE FOR STUDENTS
General office tasks and program assistance: (Event Coordination, Public Relations/Marketing, Community Outreach, Garden Maintenance)

AGENCY HOURS
Monday — Friday, 9:00 am until 5:00 pm. May include some evening & weekend hours as well.

SUPERVISOR(S)
Tom Lowe

ADDRESS
640 Park Place, Niagara Falls, NY 14301

TELEPHONE NUMBER
716/ 205-0289

FAX NUMBER
716/205-0288

E-MAIL ADDRESS
tlowe@niagara.edu

WEBSITE
www.niagara.edu/renu
www.facebook.com/renuniagara
NAME OF AGENCY

Rivershore Incorporated  Back To Agency List

NATURE AND PURPOSE OF THE AGENCY

Rivershore is dedicated to improving the quality of life for people with disabilities. This is accomplished by providing a range of needed services and support to enhance each person’s physical, emotional and spiritual well-being throughout each life stage. Volunteers are invited to share their own special skills and abilities at Rivershore. All majors welcome.

TASKS AVAILABLE FOR STUDENTS

Clerical/office duties
Medicare Service Coordination – Marketing - Technology

AGENCY HOURS

Administration/clerical – 8:30 a.m. – 4:30 p.m. – Monday - Friday
Other hours vary

SUPERVISOR(S)

Jeffrey Metz – Human Resources Director

ADDRESS

765 Cayuga Street
Lewiston, NY 14092

TELEPHONE NUMBER

716/754-7272 – x-33
716/754-9163 – (Fax)

E-MAIL ADDRESS

jmetz@rivershore.org

WEBSITE

www.rivershore.org
NAME OF AGENCY

SABAH; Skating Athletes Bold at Heart  Back To Agency List

NATURE AND PURPOSE OF THE AGENCY
SABAH, a 501(c)(3) organization, is dedicated to the mission of enriching the quality of life for individuals challenged by physical, cognitive, and/or emotional disability by providing education and therapeutic recreation, promoting fitness, and developing social and communication skills. Each week, SABAH athletes engage in physical education and therapeutic recreation to achieve their full potentials. SABAH programs enable our athletes to improve skills for independent living and foster a healthy lifestyle. True athletes, SABAH participants strive to be the best they can be in all aspects of life!

TASKS AVAILABLE FOR STUDENTS
Thanks to dedicated individuals, over 600 of Western New Yorkers with special needs are able to participate in athletics. SABAH volunteers enrich the lives of skaters, providing encouragement and support to those with disabilities. Volunteers participate both on and off the ice to help our athletes and the organization. As SABAH continues to grow, so do the needs of our athletes. We welcome assistance from:

- Individuals aged 12 and up
- High school and college students seeking community service
- Business employees
- Community and professional groups
- Sports clubs and organizations
- Service clubs and organizations
- Retirees
- Other interested groups & organizations

What can you do as a Volunteer? As an ON-ICE Volunteer, you will help with group skating lessons. Lessons are held at Niagara University Arena on Wednesdays at 6:15-7:20 starting October 3 running through March 27th! This volunteer position is an ongoing commitment requiring dedicated attendance. On-Ice Volunteers help skaters reach personal goals and learn basic skating skills and techniques. Volunteers also help the skater improve coordination, balance and communication.

AGENCY HOURS  Our office is open M-F from 9-4pm, our recreational programs run various nights as well as Saturdays and Sundays. Our program at Niagara University is every Wednesday from 6:15-7:20 beginning 10/3/2012.

SUPERVISOR  Executive Director, Sheila O’Brien

ADDRESS  2607 Niagara Street, Buffalo, NY 14207

TELEPHONE NUMBER  716-362-9600

FAX NUMBER  716-362-9601

E-MAIL ADDRESS  sabah@sabahinc.org

WEBSITE  www.sabahinc.org
**NAME OF AGENCY**

Schoellkopf Health Center  Back To Agency List

**NATURE AND PURPOSE OF THE AGENCY**

Long-term care and short-term rehab center.

**TASKS AVAILABLE FOR STUDENTS**

Assist with Activity Department in leading group and individual programs for the elderly.

**AGENCY HOURS**

8:30 a.m. – 9:00 p.m. – Monday through Friday
8:30 a.m. – 4:30 p.m. – Saturday and Sunday

**SUPERVISOR(S)**

Eric Prokop – Activity Director

**ADDRESS**

621 10th Street
Niagara Falls, NY

**TELEPHONE NUMBER**

716/278-4591
716/278-4876 (Fax)

**E-MAIL ADDRESS**

Eric.prokop@nfmmc.org

**WEBSITE**
NAME OF AGENCY

SPCA of Erie County

NATURE AND PURPOSE OF THE AGENCY

Society for the prevention of cruelty to animals/animal welfare servicing Erie County.

TASKS AVAILABLE FOR STUDENTS

Taking animal photos for the web.
Adoptions, animal care taking, special events.

AGENCY HOURS

8:00 a.m. – 6:00 p.m. – Monday through Friday
10:00 a.m. – 5:00 p.m. - Saturday

SUPERVISOR(S)

Kimberly Zolnowski

ADDRESS

205 Ensminger Road
Tonawanda, NY 14150

TELEPHONE NUMBER

716/629-3503
716/875-8100 (Fax)

E-MAIL ADDRESS

kimz@spcaec.com

WEBSITE

www.yoursPCA.org
NAME OF AGENCY

SPCA of Niagara County  Back To Agency List

NATURE AND PURPOSE OF THE AGENCY

Society for the prevention of cruelty to animals/animal welfare servicing Niagara County.

TASKS AVAILABLE FOR STUDENTS

Clerical Work.
Maintenance Work

AGENCY HOURS

Monday 12:00–8:00 pm
Tuesday Closed
Wednesday 12:00–8:00 pm
Thursday 12:00–8:00 pm
Friday 10:30 am – 4:30 pm
Saturday 11:00 am – 5:00 pm
Sunday 12:00–5:00 pm

SUPERVISOR(S)

Main Number  716-731-4368
Cathy Burns  716-696-2009
caburnsart@roadrunner.com
Bob 716-434-1265 – Organizer for maintenance jobs
Andrew Bell a.bell@niagaraspca.org – Organizer for clerical duties

ADDRESS

2100 Lockport Road
Niagara Falls, NY  14304
NAME OF AGENCY

Sweet Angels

NATURE AND PURPOSE OF THE AGENCY

Pre-K Programs for 3 & 4 year old children.

TASKS AVAILABLE FOR STUDENTS

Assisting the agency with the Pre-K program.

AGENCY HOURS

9:00 a.m. – 3:00 p.m. – recommend calling, as hours may change accordingly

SUPERVISOR(S)

Rebecka Swindlehurst

ADDRESS

6441 Dysinger Road
Lockport, NY 14094

TELEPHONE NUMBER

716-433-2500
NAME OF AGENCY

Word of Life Ministries  Back To Agency List

NATURE AND PURPOSE OF THE AGENCY

This is a religious organization that provides ministries for the congregation and community.

TASKS AVAILABLE FOR STUDENTS

Perform administrative duties. Set up/restructure and establish office procedures. For example, electronic filing system documents. Update and make improvements for all types of retention records, accounting software and websites. Maintain calendar updates and perform day-to-day computer input.

AGENCY HOURS

10:00 a.m. – 3:00 p.m. – Monday - Friday

SUPERVISOR(S)

Rev. JoAnne Scott

ADDRESS

1905 Hyde Park Boulevard
Niagara Falls, NY  14305

TELEPHONE NUMBER

716-297-2951
Primary – 716-471-8788 (cell)

FAX NUMBER

716-297-2961

EMAIL ADDRESS

wolmnf@gmail.com

WEBSITE

wordoflifeniagara.org
NAME OF AGENCY

Youth Mentoring Services of Niagara County Back To Agency List

NATURE AND PURPOSE OF THE AGENCY

The mission of Youth Mentoring Services is to organize a body of mature and responsible individuals to volunteer primarily with children who are in risk, due to circumstances in their lives that they cannot control. These adult volunteers will provide needed encouragement, companionship, role modeling, and influences outside of the home for the child’s proper development.

TASKS AVAILABLE FOR STUDENTS
Long term commitment!

- Group setting mentoring
- Crafts
- Board games
- Reading
- In-service educational workshops

AGENCY HOURS

Wednesdays – 3:30 p.m. – 5:15 p.m.

SUPERVISOR(S)

Heather Cahill, Program Director

ADDRESS

Volunteer Address: Mailing Address:
725 17th Street 86 Park Ave.
Niagara Falls, NY 14301 Lockport, NY 14094

TELEPHONE NUMBER

716/434-1855
716/434-2242 - Fax

E-MAIL ADDRESS

ymsnc@roadrunner.com

WEBSITE

www.ymsnc.org
NAME OF AGENCY
YWCA of Niagara

NATURE AND PURPOSE OF THE AGENCY
YWCA of Niagara aims to eliminate racism and empower women.

TASKS AVAILABLE FOR STUDENTS
Varies

AGENCY HOURS
8:30 a.m. - 4:30 p.m.

SUPERVISOR(S)
Kathleen Granchelli

ADDRESS
32 Cottage Street
Lockport, NY 14094

TELEPHONE NUMBER
716/433-6714
716/433-1929 (Fax)

EMAIL
granchelli@ywcaniagara.org

WEBSITE
www.ywcaniagara.org