

**Niagara University**  
**Department of Education**  
**Fall 2000**

Shannon Hodges, Ph.D.  
Timon Hall # 21  
[Shodges@niagara.edu](mailto:Shodges@niagara.edu)

Office Phone: (716) 286-8328  
Home Phone: (716) 745-7889  
Office Hours: Mon. 1:30-3:30 PM  
Wed. 1:30-3:30 PM  
Thur. 2:00-4:00 PM

- I. Course Number and Title  
EDU 676B- Counseling Field Experience (3 credits)
  
- II. Course Description (Prerequisite: 651, 658)  
The counseling field experience is a school-based work experience in guidance activities. Under the supervision of a certified, qualified school counselor, the student will be involved in all aspects of the guidance program. This class is mandatory and will precede EDU ^&&. On campus seminars will be held for the sharing and discussion of experiences and for further supervision by the Niagara University instructor.
  
- III. Course Objectives  
Upon completion of EDU 676B, the student will be able to:
  - A. Demonstrate the skills necessary to plan and develop a guidance program.
  - B. Know how to develop, maintain and explain records including standardized tests and personal data forms.
  - C. Demonstrate ability to work cooperatively with staff and within the setting.
  - D. Know how and when to refer to outside agencies and demonstrate ability to work cooperatively with staff in the outside agencies.
  - E. Be committed to maintaining professional, ethical and legal standards.
  - F. Recognize and respond appropriately to personal and professional abilities and limitations.
  - G. Follow established professional ethical guidelines regarding the counseling and guidance of multicultural and specific populations.
  - H. Demonstrate skills in individual counseling.
  
- IV. Methods of Instruction  
The student will gain hands-on experience under the immediate supervision of a certified/qualified school/agency counselor. The university supervisor will hold group seminars with all students at various times during the semester to discuss and share their experiences. Students will also be visited on-site by the university supervisor in order to receive feedback from direct observations and from the site supervisor.
  
- V. Outline of Course Content  
Seminar discussions will focus on the following topics:
  - A. Planning and development of the guidance program
  - B. Counseling with students
  - C. Pupil appraisal
  - D. Information service
  - E. Referral work
  - F. Parent assistance
  - G. Staff consulting
  
- VI. Course Requirements
  - A. Regular attendance on-site as arranged with the field supervisor
  - B. Regular attendance at group meetings on campus. Poor attendance may negatively impact the course grade.
  - C. Maintenance of a record of involvement in guidance activities (handout)
  - D. Write up and produce evidence of involvement with and use of the school career computer system.  
Due:

- E. Write up an in-depth case study of one student. Include data from all records available to you (c: handout). Due:
- F. Write up of a profile of the school or agency using demographic/socio-economic and any other data available. Due:
- G. Maintain a daily written journal of observations and participation in the school's guidance activities and your reaction to these activities. Due:
- H. Title of Text: None-- Individual readings as needed.
- I. Method of Evaluation for Grades  
This class will be graded on an S or U basis. The university professor, in consultation with the field supervisor, will determine if the student has been involved in the field experience in a professional manner, has shown initiative in her/his involvement with clients and with the supervisor.