

NIAGARA UNIVERSITY
DEPARTMENT OF EDUCATION

A. Course Number and Title

EDU 799 – Comprehensive Portfolio Advisement

B. Number of Credits

One (1) credit hour

C. Course Description

This course is designed to assist candidates in the advanced graduate programs in the College of Education as they develop their comprehensive portfolios that evidence the knowledge, skills, and dispositions recognized by the highest national and international professional organizations within their program areas. The course will explore the general and specific directives of portfolio preparation including format and composition. Personal guidance will be provided by the instructor, through regular meetings.

D. Method of Teaching

Candidates will meet individually with the portfolio advisor to obtain on-going feedback as they prepare their comprehensive portfolio entries and reflection summaries according to candidate program standards.

E. Course Objectives

Advanced Graduate Program Candidates will:

1. identify and analyze the standards recognized by the highest national and international professional organizations within their program area.
2. prepare submissions to document their development in each of the standard areas.
3. prepare a reflection summary for each submission that articulates the standard addressed, describes the submission, and defends how the submission demonstrates development in the standard area.
4. file for and complete a portfolio evaluation with the portfolio advisor and an outside reviewer who is a veteran professional in the program area and has personal knowledge of the candidates professional practice.

Core Propositions

- 1 Teachers are committed to students and their learning.
2. Teachers know the subjects they teach and how to teach these subjects to students.
3. Teachers are responsible for managing and monitoring student learning.
- 4 Teachers think systematically about their practice and learn from experience.
5. Teachers are members of learning communities.

F. Outline of Course Content

1. Identify approved standards

2. Analyze the meaning of each standard
3. Gather documentation of development in each standard area
4. Complete reflection summaries for each submission
5. Complete a portfolio defense.

G. Course Requirements and Evaluation

Text

Bullock, A. & Hawk, P. (2001) Developing a Teaching Portfolio: A Guide for Preservice and Practicing Teachers.

Standards

<http://ncate.org/standard/programstds.htm>

Projects:

Comprehensive Portfolio: The student will provide supporting evidence and reflection summaries for each submission in support of each of the Professional Board Standards for Literacy Teachers.

Grading:

The portfolio will be evaluated by a panel on a pass, pass with revision, or fail status.

Attendance:

Attendance is considered an indicator of professional commitment and responsibility. Candidates are expected to attend all classes. Absences are permitted only for illness or serious personal matters. Excessive absences may jeopardize a student's course grade. A phone call, e-mail message, or not delivered to the instructor is required if you expect to miss a class.

Student Disclosure:

Candidates in this class with disabilities who may need additional academic accommodations are encouraged to discuss options with the professor during the first two weeks of class to ensure that appropriate modifications are made. Candidates needing additional accommodations should also have their records on file with the Office of Academic Support/Disability Services.

Academic Integrity:

“The integrity of an academic community necessitates the full and correct citation of ideas, methodologies, and research findings to the appropriate source. This is necessary to protect the original work, whether it is found in reference material, other published matter, or unpublished communication from faculty, other

scholars, and fellow students. In addition, each student can promote academic honesty by protecting his or her work from inappropriate use. Academic honesty is essential to ensure the validity of the grading system and to maintain a high standard of academic excellence.” Cheating, plagiarism, or other acts of academic dishonesty will not be tolerated in this class. Candidates are strongly advised to appropriately cite references using APA formatting, including those taken from the internet.

Please refer to the information on Academic Integrity listed in the University Catalogue and online, for complete information regarding this policy.