



EACE
Eastern Association of Colleges and Employers, Inc.

Resource Guide For Liberal Arts Majors

Eastern Association of Colleges and Employers
Liberal Arts Network, 2004 – 2005

Liberal arts majors are encouraged to use this guide, which includes the following career-related resources:

Introduction – Idea that students can do many different things with a liberal arts degree

Skills – Sampling of skills that are developed through a liberal arts education

Websites – List of career-related websites that are useful to liberal arts majors

Books – Selection of career-related books that are helpful to liberal arts students.

Subscriptions – List of magazine or newsletter subscriptions that Career Offices may want to offer liberal arts students

Professional Associations – Collection of professional associations that would be appealing to liberal arts majors

Self Assessment Tools – Assessments that can assist liberal arts students in identifying their career interests, skills, and values

Typical Industries – Selection of industries that employ liberal arts majors

Introduction

The liberal arts education provides students with a solid foundation from which to specialize in a multitude of subject areas. The liberal education allows and encourages students to dabble in a little bit of everything. In doing so, students are able to gain a perspective on how a mathematician, a scientist, a historian, an anthropologist, a sociologist, a psychologist, a musician, and an artist view both the natural and man made world we live.

A liberal arts program also gives students an extensive range of skills that are attractive to employers across various industries. This broad based approach to a liberal arts education allows students to develop and demonstrate communication, critical thinking, and problem solving skills that are essential in today's work environments and provides students with an excellent foundation for advanced study.

The following excerpts are from Dean David Leary, former A&S Dean of Arts and Sciences, University of Richmond in 2001:

“The creation of a well-rounded, informed, capable, engaged citizenry is our most important goal and product, ... We prepare students well for ‘life after graduation,’ both for living a life and for making a living.”

“The data clearly suggests that the current generation of students can expect to change jobs at least seven times; more and more will be in positions that demand ongoing learning, working in teams, understanding the skills and knowledge that others bring to a task; communicating clearly and effectively; etc...the development of broad, informed, value-based, sensibility-refined, intellectually and culturally discriminating perspectives on life.”

Through their strong academic experience and set of transferable skills, liberal arts students have the ability to enter a wide variety of career fields depending on their interests.

Skills

Analytical	Open-mindedness
Communication	Organizational
Computer	Planning
Creativity	Presentation
Critical thinking	Problem solving
Foreign language	Reading comprehension
Information management	Research
Interpersonal	Team based
Leadership	Time management
Multicultural understanding	Writing

Websites

Business

Hoover's www.hoovers.com

Vault www.vault.com

Communications

Advertising Age www.adage.com

American Advertising Agencies.com www.americanadagencies.com

Atlantic - Boston Publishing Internships www.theatlantic.com/about/bosintern.htm

Entertainment Careers <http://entertainmentcareers.net/sbjobs/other2.html>

Greater Philadelphia Cultural Alliance www.philaculture.org

Journalism Jobs www.journalismjobs.com

WorkinPR.com www.workinpr.com

Education

Academic 360 www.academic360.com

Dave's ESL Café www.pacificnet.net/~sperling/jobcenter.html

National Teacher Recruitment Clearinghouse www.recruitingteachers.org

Teachers-Teachers.com www.teachers-teachers.com

Government & Law

Partnership for Public Service www.ourpublicservice.org

The Politix Group www.politixgroup.com/dcjobs.htm

USA Jobs www.usajobs.opm.gov

Graduate School

GradSchools.com www.gradschools.com

Peterson's www.petersons.com/GradChannel

Healthcare

Healthcare & Medical Employment <http://members.aol.com/pjpohly/links.htm>

Hire Health www.hirehealth.com/ci/servlet/com.ci.home.Home

Medzilla www.medzilla.com

Job & Internship Search

Career Builder www.careerbuilder.com

Career Counseling for Creatives <http://homestead.com/creativecareercounseling/index.html>

College Grad www.collegegrad.com

Jobweb www.jobweb.com

MonsterTrak www.monstertrak.com

The Riley Guide www.rileyguide.com/index.html#help

Summer Opportunities for Undergraduate Minority Students www.doorsofopportunity.org

Major & Career Options

The Occupational Outlook Handbook www.bls.gov/oco

O – Net <http://online.onetcenter.org>

Wet Feet www.wetfeet.com

Nonprofit

Access Jobs www.accessjobs.org

The Foundation Center www.fdncenter.org/research

Guide Star www.guidestar.org

Hire Culture www.hireculture.org

Idealist www.idealist.org
Job Star www.jobstar.org

Science

Environmental Careers Organization www.eco.org
Environmental Jobs & Careers www.ejobs.org
Scientists Employment Network www.scijobs.org
ScienceJobs.com www.sciencejobs.com
Science's Next Wave <http://nextwave.sciencemag.org>

Books

Career for ... Series, NTC/Contemporary Publishing Company
Career Opportunities in ... Series, Ferguson/ An Imprint of Facts on File
Do What you Love, The Money Will Follow, Marsha Sinetar
Federal Jobs: The Ultimate Guide, Morgan & Goldenkoff
Finding Your Own North Star, Martha Beck
Great Jobs for ...Majors Series, such as Great Jobs for Liberal Arts Majors, McGraw-Hill
I Could Do Anything If I Knew What it Was, Barbara Sher
The Liberal Arts Advantage: How to Turn Your Degree Into a Great Job, Gregory Giangrande
Liberal Arts Jobs, Burt Nadler
Majoring in the Rest of Your Life & Creating the Life You Want, Carol Carter
Non-Profits and Education Job Finder, Daniel Lauber
Opportunities in ...Careers Series, McGraw-Hill Companies
Whistle While You Work: Heeding Your Life's Calling, Richard J. Leider and David A. Shapiro
100 Careers in the Music Business, Tanja Crouch
100 Jobs in Social Change, Harley Jebens
Resource Catalog (lower left- being updated summer'03) <http://cdc.richmond.edu/>

Subscriptions

Art Search www.tcg.org
Chronicle of Higher Education www.chronicle.com
Chronicle of Philanthropy www.philanthropy.com
Current Jobs for Graduates (Liberal Arts; Writing, Editing & Communications; Management & Business; Education; International; Art; Performing Arts) www.graduatejobs.com
Career Search database www.careersearch.net/marketing/
Career Tools www.execuplanet.com
Entry Level Jobs www.brubach.com/eljo
Environmental Career Opportunities www.ecojobs.com
Graduate Study in Psychology www.psycinfo.com/gradstudy
High Tech Careers www.hightechcareers.com
International Educator www.tieonline.com
Internships-USA www.internships-usa.com
Journal of General Education www.psupress.org/journals/jnls_jge.html
NACE Job Choices Magazine www.naceweb.org
The Non-Profit Times www.nptimes.com
Opportunities in Public Affairs www.brubach.com
Opportunity Nocs www.opportunitynocs.org

Poets and Writers www.pw.org
Sports Careers www.sportscareers.com
Transitions Abroad www.transitionsabroad.com
Vault Guidebooks www.vault.com
Women in Sports Jobs www.womensportsjobs.com
Wetfeet Press Vault www.wetfeet.com
The Writer's Chronicle www.awpwriter.org/magazine

Professional Associations

Business

American Marketing Association www.marketingpower.com
Society for Human Resource Management www.shrm.org
American Management Association International www.amanet.org
American Finance Association www.afajof.org
National Association of Sales Professionals www.nasp.com
National Retail Federation www.nrf.com

Communications

American Association of Advertising Agencies www.aaaa.org
International Publishing Management Association www.ipma.org
American Journalism Review <http://ajr.org>
Public Relations Society of America www.prsa.org
Modern Language Association of America (MLA) www.mla.org

Education

American Association for Employment in Education www.aeee.org
Association of American Colleges and Universities www.aacu.org/issues/liberaleducation
Association for General and Liberal Studies www.bsu.edu/web/agls
American College Personnel Association <http://acpant.acpa.nche.edu/onplace.nsf>
Eastern Association of Colleges and Employers www.eace.org
National Education Association www.nea.org
National Association of Colleges and Employers www.nacweb.org
National Association of Student Personnel Administrators www.naspa.org

General

Yahoo Guide: [http://dir.yahoo.com/Business and Economy/Organizations/Professional](http://dir.yahoo.com/Business_and_Economy/Organizations/Professional)
American Society of Association Executives www.asaenet.org/Sections/Communications/index

Government & Law

Academy of Political Science www.movingideas.org
Foreign Policy Association www.fpa.org
American Bar Association: Career Links www.abanet.org/lcd/jobs.html
American Criminal Justice Association <http://acjalae.org>
American Political Science Association www.apsanet.org/jobplc/onlinejobs.cfm

Healthcare

American Dental Association www.ada.org
American Geriatrics Society www.americangeriatrics.org
American Hospital Association www.aha.org

American Medical Association www.ama-assn.org
American Occupational Therapy Association www.aota.org/featured/area2/index.asp
American Physical Therapy Association www.apta.org/Career_center
American Public Health Association www.apha.org/career

Nonprofit

National Council of Nonprofit Associations www.ncna.org
American Psychological Association www.apa.org/ed/student.html
Alliance for Nonprofit Management www.allianceonline.org
American Sociological Association, www.asanet.org
American Counseling Association www.counseling.org
American Psychological Society www.psychologicalscience.org/jobs/jobs.html

Sciences

National Association of Environmental Professionals www.naep.org
American Chemical Society www.chemistry.org/portal/Chemistry
The National Academies www.nas.edu
American Association for the Advancement of Science www.aaas.org
American Institute of Biological Sciences www.aibs.org
American Physical Society www.aps.org/resources

Self Assessment Tools for Career Exploration

Do What You Are <http://www.dowhatyouare.com/>
Focus www.focuscareer.com
Myers Briggs Type Indicator www.cpp.com or www.skillsone.com
Pinpoint www.appliedinsight.com
Skillscan www.skillscan.net
Strong Interest Inventory www.cpp.com or www.skillsone.com
Typefocus.com <http://www.typefocus.com/>

Typical Industries

Arts	Insurance
Advertising	
Broadcasting	Journalism
Consulting	Law
Education/Teaching	Management
Entertainment	Manufacturing
Environment	Marketing
Event Planning	Museums and Galleries
Financial Services	Nonprofit
Government	Pharmaceuticals
Healthcare	Post grad Volunteer Opportunities
Hospitality	Public Relations
Human Resources	Retail
Human/Social Services	Research
International Policy/Planning	Sales

Science
Sports/Recreation

Technology