



## Express Mail Shipment of I-20

The Student Records & Financial Service Office at Niagara University is pleased to make available an express mail service that will allow students overseas that are applying for F visas to receive their initial attendance I-20 documents through DHL or FedEx in 3-5 days. This is an optional service available at the student's own personal expense. I-20 documents are typically sent out through regular mail and can take several weeks, or longer, for delivery. Please plan accordingly when applying for your I-20.

If you select this express service, the DHL and FedEx mailing must be paid by you using credit card (Visa, Mastercard or Discover cards only) at the time of your request. To request express mailing of your documents, go to the following secure website:

<https://study.eshipglobal.com>

*(works best with Internet Explorer & Mozilla Firefox browsers)*

1. You must use the website above (do not contact DHL or FedEx directly or their websites)
2. You must create a log in and password if this is your first time using this service
3. Enter your name exactly as it appears in your passport
4. Select: **Records & Financial Service Office** as the sender's address.
5. Enter **12345** in the student ID field (we do not need your actually student ID#)
6. Eshipglobal will notify us of your request; you do not need to contact us when completed.
7. Once your documents have been scheduled for pick up from our office, you will be notified by email with the tracking number so you can track the delivery of the package.

If you have questions about how to use this service, please visit the [FAQs section](#) of this website or email [student.support@eshipglobal.com](mailto:student.support@eshipglobal.com).

**\*\*IMPORTANT\*\***

Please pay close attention to the information submitted, as errors in the credit card information or incorrect or incomplete address information will result in a delay of your I-20's mailing.