

# **REQUEST FOR A CHALLENGE EXAMINATION POLICY**

## **Policy**

To encourage students with outstanding ability and enterprise, Niagara University offers an opportunity for advancement through challenge examinations. The majority of courses may be challenges. Courses which are restricted from challenge are proposed by the department and approved by the Academic Vice President, in consultation with the Council of Deans. Courses which cannot be challenged are identified in the catalogue descriptions. Consistent with University grading policy on transfer credits, Life Experience credits, and specific standardized tests, e.g. C.L.E.P., A.P., a student who successfully challenges an examination will be granted credit hours toward graduation. A grade of "S" will be assigned for these credit hours. The total number of credit hours awarded through challenge examinations is limited to thirty (30). Graduate level courses may not be challenged.

## **Restrictions**

1. A course in which a student is currently enrolled cannot be challenged.
2. A course which duplicates a subject area for which credit has already been awarded cannot be challenged.
3. A course which has been attempted or audited at Niagara University or elsewhere cannot be challenged. (It is OK to challenge a course if you drop the course before the semester begins.)
4. A course cannot be challenged more than once

## **Procedure**

1. In order to challenge a course, the student first consults his or her advisor who assists the student in determining both eligibility and the appropriateness of the student's plan to challenge a course
2. The student then applies to the appropriate Chair who consults with the Course Professor, who may further guide the student
3. If the student has satisfied all criteria, has followed all appropriate procedures, and has obtained the approval of the Course Professor, the student then submits the application to his or her Dean
4. The Dean and the appropriate Chairperson make the final decision on the eligibility to challenge an examination

## **REQUEST FOR A CHALLENGE EXAMINATION**

### **Step 1:**

STUDENT NAME: \_\_\_\_\_

STUDENT NUMBER: \_\_\_\_\_

LOCAL ADDRESS: \_\_\_\_\_

\_\_\_\_\_

LOCAL PHONE: \_\_\_\_\_

### ***I request permission to take a challenge examination for:***

COURSE DEPARTMENT & NUMBER: \_\_\_\_\_

COURSE TITLE: \_\_\_\_\_

### **Step 2:**

I understand that the student named above is eligible and approved to challenge the requested course.

Advisor: \_\_\_\_\_

Date: \_\_\_\_\_

Chair of Examining Department: \_\_\_\_\_

Date: \_\_\_\_\_

Course Professor: \_\_\_\_\_

Date: \_\_\_\_\_

Dean of Student's College: \_\_\_\_\_

Date: \_\_\_\_\_

**SIGNATURES FROM ALL 4 PARTIES ABOVE MUST BE OBTAINED  
BEFORE THE STUDENT TAKES A CHALLENGE EXAM.**