



Office of the Dean of Student Affairs

Niagara University Rules of Student Conduct and Judicial Procedures

Appeals Form

Name: _____ Date of your Decision Letter: _____

Hall and Room # _____ Hearing officer: _____

Phone # _____

Email Address: _____

You may appeal the result of your hearing on one or more of the following grounds (check at least one):

Appeal based on procedure

The first basis for an appeal is procedural. Such an appeal shall be based on an alleged deviation from the process as set forth in Section 3 of the Niagara University Judicial Procedures found on page 149 of the 2007-2008 Student Planner and Handbook. Appeals based on procedure must be made within one week of the imposition of sanction.

Appeal based on new evidence

The second basis for an appeal is new evidence. Such an appeal shall be based on the discovery of new evidence, not reasonably available to the charged student prior to the hearing, the inclusion of which could have led to a different result. Appeals based on newfound evidence must be made within one month of the imposition of sanction.

Please attach a typed (double-spaced) explanation to this form that addresses your reasons for appealing. You must explain why you meet the criteria to appeal and must include all additional information that will aid the appellate officer in making a decision. You will receive written notice of any decision regarding your appeal.

The purpose of an appeal is not to provide a second hearing for the case; the appeal decision will be based on the record of the case and information provided in the written appeal only.

Please sign and date this form indicating you understand the information above and have attached a typed explanation for why you are appealing.

Signature: _____ Date: _____