



Office of Financial Aid

## 2009-2010 INFORMATION SHEET FOR GRADUATE ASSISTANTS

Graduate Assistants for 2009-10 are offered, by Niagara University, a stipend of \$6,000. per year, and tuition remission for up to nine (9) credit hours per semester, a total of eighteen (18) credit hours per year.

In return, Graduate Assistants are obligated to work 400 hours per semester in their respective departments. The period of service runs from Monday, August 31, 2009 through Friday, December 18, 2009 and from Wednesday, January 20, 2010 through Saturday, May 15, 2010.

No time sheets will be required of graduate assistants to submit to the Financial Aid Office. Rather, supervisors will be requested to submit a statement to the Financial Aid Office, at the end of the semester, certifying that the 400 hours work obligation has been met.

The stipend of \$6,000. will be paid in sixteen (16) equal installments of \$375. each (less taxes) according to the following schedule:

### 2009-10 Graduate Assistant Pay Days

September 4	February 5
September 18	February 19
October 2	March 5
October 16	March 19
October 30	April 2
November 13	April 16
November 27	April 30
December 11	May 14

Paychecks may be picked up in the Financial Aid Office on paydays; beginning at 10:00 a.m. Paychecks may also be picked up on the Monday and Tuesday following payday, in the Financial Aid Office, from 9:30 a.m. – 12 Noon, and 1:00 – 4:30 p.m. You must have your Niagara University Student I.D. with you in order to receive a paycheck. **NO EXCEPTIONS WILL BE MADE.** Direct deposit is available. Please check with the Financial Aid Office if you are interested.

w:gradpay.doc